

Level 2

Semester 3

Course Specification 2023/2024

I. Basic Information

Course Code	ECO203	Course Name	Money and Banking			
Level/ semester	2 /1	Specialization	All programs			
Department Offering the Course	Economics					
Credit Hours	Credit Hours					
	Total Credit Hours	Theoretical		Tutorial		Laboratory
		3	3	1	-	
	Contact Hours					
	Contact Hours	Theoretical		Tutorial		Laboratory
		4	3	1	-	
	Course Prerequisite(s)	Eco101 / Eco102				
Approval Date Of course Specification	10 /2023					

II. Course Contents

This course introduces the economics of money and banking in the existence of sound financial markets that focuses on financial economics with a particular emphasis on the banking system and monetary policy. It explores the practical aspects of money and banking within the economy. Topics will include different aspects of money creation, the Central Banks, economic stabilization using monetary policy their impact on the global economy. Emphasis is given to the role of financial institutions and financial instruments.

III. Course Aims

Upon successful completion of the course the student will be able to:

The course aims to provide an understanding of the evolution of money, digital currencies, and financial institutions, while analyzing key concepts like interest rates, monetary policy, and the banking system's role in the economy. It also covers stock market instruments, money supply measures, and central bank operations.

IV. Program ILOs Covered by the Course

Program ILOs Covered by the Course			
Knowledge and Understanding	Intellectual Skills	Practical / Professional Skills	General and Transferable Skills
K3,K5,K6,K9	I1,I2,I3,I4,I5,I6,I7,I9	P2,P7,P13,P17	G5,G10

Course Intended Learning Outcomes (ILOs)

The Intended Learning Outcomes (ILOs) are listed under four headings:

a. Knowledge and Understanding

On completing the course, the student should be able to:

- a1 Describe the nature of money, the evolution of the payment system, money supply and its measures.
- a2 Clarify the financial markets and their mechanism.
- a3 Explain the banking system and the different types of banks.

b. Intellectual Skills

On completing the course, the student should be able to:

- b1 differentiate the different measures of money supply
- b2 Analyze the financial institutions in the economy.
- b3 Estimate the impact of changing interest rates
- b4 Analyze the different tools of monetary policy.

c. Practical / Professional Skills

On completing the course, the student should be able to:

- c1 Manage the commercial bank's assets, liability and liquidity.
- c2 Use the monetary policy to affect the nation's macroeconomic variables.

c3 Solve the balance sheet problems of the commercial banks and the multiplier concept.

d. General and Transferable Skills

On completing the course, the student should be able to:

- d1 work in a team.
- d2 Acquire analytical reasoning skills, numeric and clear effective communication skills.
- d3 use presentation skills in official meetings and reports.
- d4 engage in lifelong learning.

V. Course Contents Distribution

Weak.	Course Topics	Teaching Hours	
		Lec.	Tut.
1	Introduction	3	1
2	Nature of Money & Money Supply	3	1
3	Finance & Financial Markets	3	1
4-5	Classifications & Instruments of Financial Markets	6	2
6-7	Types of Financial Institutions	6	2
8	Mid Term exam		
9	Interest Rate	3	1
10	Central bank & Types of Banks	3	1
11-12	Commercial Banks' Balance Sheet	6	2
13	Creation of Money & Money Multiplier	3	1
14	Monetary Policy	3	1
15-16	Final Exam		

VI. Course Matrix Content

Main Topic	Course ILOs Covered by Topic (By ILO Code)			
	K.U.	I.S	P.P.S.	G.T. S
Introduction	a.1			
Nature of Money & Money supply	a.1,	b.1		
Financial Markets	a.2	b.2		d.2, d.3
Interest rate	a.2	b.3		d.2
Banking	a.3		c.1	d.1, d.2
Monetary Policy		b.4	c.2, c.3	d.1, d.2, d.4
<ul style="list-style-type: none"> K.U.: Knowledge and Understanding I.S: intellectual skills. P.P.S.: Practical / Professional Skills. G.T. S: General and Transferable Skills. 				

VII. Teaching and Learning Methods

Teaching and Learning Methods	Selected Methods	Course ILOs			
		Knowledge and Understanding Skills	Intellectual Skills	Practical / Professional Skills	General and Transferable Skills
Interactive Lectures	√	√	√		√
Discussion	√	√	√		√
Brainstorming	√	√	√		√
Case study	√	√	√	√	√
Problem Solving	√	√	√	√	√
Self-Learning: workshops- Projects - Research – Reports – assignments – presentations	√	√	√	√	√
hybrid (Blended) education (if applied)					
Modeling – simulation – role play					
Demonstrations					
Practical (lab) / applications					
Asynchronous Learning (PDF, PowerPoint, Lecture videos)	√	√	√		

VIII. Teaching and Learning Methods for special needs:

**additional Office Hours – concentrated Lecture – Academic Advising -
Asynchronous Learning.**

IX. Assessment Methods – ILOs Matrix

Assessment Methods		Course ILOs			
		Knowledge and understanding	Intellectual Skills	Practical / Professional Skills	General and Transferable Skills
Class Works	Individual and Group Assignments	a.1, a.2, a.3	b.1, b.2, b.3, b.4	c.1, c.2	d.1, d.2
	Tasks and Reports				
	Quizzes	a.1, a.2, a.3	b.1, b.2, b.3, b.4	c.1, c.2	d.2, d.3, d.4
written	Mid term	a.1, a.2	b.1, b.2	c.1, c.2	d.1, d.2, d.4
	Final Exam	a.1, a.2, a.3	b.1, b.2, b.3, b.4	c.1, c.2, c.3	d.1, d.2, d.4

I. Grade and weight of assessments

Assessment Methods		Time	Assessment Grades	Weight %
Class Work	Individual and Group Assignments	All over the semester		
	Participation (Tasks, project, Reports)		20	20%
	Lab Test			
	Quizzes	All over the semester	10	10%
Mid-term		Week 8	20	20%
Sub-Total			50	50%
Final Exam		15-16	50	50%
Total			100	100%

I. References

Course Notes	Lecture slides are available on the Students Learning Management System (Moodle).
Essential Textbooks	Mishkin, F. S., & Eakins, S. G. (2019). <i>Financial markets</i> . Pearson Italia.
Extra Recommended Books	Robert, E. (2012).” Money and Banking”.
Online Web Sites	https://open.umn.edu/opentextbooks/textbooks/29

II. Facilities required for teaching and learning

Facility	Lecture	Class	Lab	Admin
White Board	✓			
PC/Laptop	✓			
Data-Show	✓			
Laser Pointer				
Internet				
Printer				
Copier				
McGraw-Hill Connect				
Moodle	✓			
Zoom				
Software Packages				
Laboratories				

Course coordinator	Head of the Department
Name: Dr. Rana Sherif	Name: Prof. ALTahra ELsayed Hemaya
Signature: Rana Sherif	Signature: ALTahra ELsayed Hemaya
Date: 10/2023	Date: 10/2023

Course Specification 2023/2024

I. Basic Information

Course Code	MGT203	Course Name	Introduction to Marketing		
Level	2/1	Specialization	All majors		
Department Offering the Course	Business Administration				
Credit Hours	Credit Hours				
	Total Credit Hours	Theoretical			Laboratory
		3			-
	Contact Hours	Contact Hours			
		Theoretical			Laboratory
		4			-
Course Prerequisite(s)	Introduction to Management (MGT 101)				
Approval Date Of course Specification	10/2023				

II. Course Contents

The course is concerned with the basic concepts of marketing: Definition of marketing, confronting common misconceptions about marketing, Market segmentation, targeting and positioning (STP Marketing), the marketing mix, the four Ps (Product, price, place and promotion), and Marketing information systems. In addition, part of the course is to train students on how to make article reviews and write essays related to the course.

III. Course Aims

Upon successful completion of the course the student will be able to:

Understand the fundamental principles and concepts of marketing, and effectively apply the STP (Segmentation, Targeting, Positioning) model in various marketing scenarios. They will also develop a thorough understanding of the marketing mix and its components, while being able to analyze the role of marketing information systems in shaping effective marketing strategies. Furthermore, students will enhance their critical thinking and writing skills through the preparation of well-structured article reviews and essays on relevant marketing topics

IV. Program ILOs Covered by the Course

Program ILOs Covered by the Course			
Knowledge and Understanding	Intellectual Skills	Practical / Professional Skills	General and Transferable Skills
K1,K2,K6,K9	I1,I2,I3,I4,I5,I6	P2,P3	G1,G2,G3,G4,G5,G6,G7,G8,G10

V. Course Intended Learning Outcomes (ILOs)

The Intended Learning Outcomes (ILOs) are listed under four headings:

a. Knowledge and Understanding

After undergoing this course, a student will be able to:

- a1- Identify the key concepts and principles of marketing.
- a2- Explain the importance of market segmentation, targeting, and positioning (STP) in the development of marketing strategies.
- a3- describe the components of the marketing mix (the four Ps) and their relevance to effective marketing practices.
- a4- Discuss the role of marketing information systems in gathering and analysing data to support marketing decisions.

b. Intellectual Skills

On completing the course, the student should be able to:

- b1- Evaluate different marketing strategies using theoretical frameworks and real-world examples.
- b2- Critically assess marketing materials and campaigns to determine their effectiveness and alignment with marketing principles.
- b3- Synthesize information from various sources to construct coherent arguments and perspectives on marketing issues.

c. Practical / Professional Skills

- c1- Apply marketing concepts and theories to real-life scenarios and case studies.
- c2- Develop marketing plans and strategies based on market analysis and consumer insights.
- c3- Conduct thorough article reviews and write essays that reflect a critical understanding of marketing topics.

d. General and Transferable Skills

On completing the course, the student should be able to:

- d1- Enhance communication skills through group discussions, presentations, and written assignments.
- d2- Foster teamwork and collaboration by engaging in group projects and peer review activities.
- d3- Develop research skills by locating, evaluating, and utilizing relevant marketing literature and resources.

VI. Course Contents Distribution

Weak.	Course Topics	Teaching Hours	
		Lec.	Tut.
1	Course description	3	1
2	Defining Marketing for the 21st Century	3	1
3	Key Markets and Marketing concepts	3	1
4	Revision and case study	3	1

Weak.	Course Topics	Teaching Hours	
		Lec.	Tut.
5	Company and Marketing Strategy	3	1
6	Market Segmentation, Targeting and positioning	3	1
7	Revision and case study	3	1
8	Mid Term exam		
9	Product	3	1
10	Pricing	3	1
11	Revision and case study	3	1
12	Promotion	3	1
13	Place	3	1
14	Revision and case study	3	1
15-16	Final Exam		

VII. Course Matrix Content

Main Topic	Course ILOs Covered by Topic (By ILO Code)			
	K.U.	I.S	P.P.S.	G.T. S
Course description				
Defining Marketing for the 21st Century	a1,a2	b1		
Key Markets and Marketing concepts	a1,a2	b1		
Revision and case study		b2,b3	c1,c2	d1,d2,d3
Company and Marketing	a3	b1	c2	

Main Topic	Course ILOs Covered by Topic (By ILO Code)			
	K.U.	I.S	P.P.S.	G.T. S
Strategy				
Market Segmentation, Targeting and positioning	a2,a4	b1	c1	
Revision and case study		b2,b3	c3	d1,d2,d3
Planning	a3	b1	c2	
Organizing	a3	b2	c2	
Revision and case study		b2,b3	c3	d1,d2,d3
Leading	a4	b1	c2	
Controlling	a4	b2		
Revision and case study		b2,b3	c3	d1,d2,d3
<ul style="list-style-type: none"> K.U.: Knowledge and Understanding I.S: Intellectual Skills P.P.S.: Practical / Professional Skills G.T.S: General and Transferable Skills 				

VIII. Teaching and Learning Methods

Teaching and Learning Methods	Selected Methods	Course ILOs			
		Knowledge and Understanding Skills	Intellectual Skills	Practical / Professional Skills	General and Transferable Skills
Interactive Lectures	√	√	√		√
Discussion	√	√	√		√
Brainstorming	√	√	√		√
Case study	√	√	√	√	√
Problem Solving	√	√	√	√	
Self-Learning: workshops- Projects - Research –Reports – assignments – presentations	√	√	√	√	√
hybrid (Blended) education (if applied)					
Modeling – simulation – role play					
Demonstrations					
Practical (lab) / applications					
Asynchronous Learning (PDF, PowerPoint, Lecture videos)	√	√	√		

IX. Teaching and Learning Methods for special needs:

Office Hours

X. Assessment Methods– ILOs Matrix

Assessment Methods		Course ILOs			
		Knowledge and understanding	Intellectual Skills	Practical / Professional Skills	General and Transferable Skills
Classwork	Assignments	a1,a2,a3	b1,b2,b3	c1,c2,c3	D1,d2,d3
	Quizzes	a1,a2,a3			
	Participation (Tasks, project, Reports)	a1,a2,a3	b2,b3	c1,c2	d1,d2,d3
	Mid term	a1,a2,a3,a4	b1		
	Final Exam	a1,a2,a3,a4	b1		

XI. Grade and weight of assessments

Assessment Methods		Time	Assessment Grades	Weight%
Class Work	Individual and Group Assignments	Week 7, 14	10	10%
	Participation (Tasks, project, Reports)	Week 14	10	10%
	Lab Test			
	Quizzes	Week 4, 11	10	10%
Mid-term		Week 8	20	20%
Sub-Total				
Final Exam		Weeks 15-16	50	50%
Total			100	100%

XII. List of References

Course Notes	Slides of the Lectures is available on the Students Learning Management System (Moodle)
Essential Textbooks	Philip Kotler, <i>Principles of Marketing, 10 ed., Pearson/PHI.</i>
Extra Recommended Books	Kotler, Philip and Kevin Lane Keller . Marketing Management. Pearson Education Limited, 2012..
Online Web Sites	Journal of Marketing: https://www.jstor.org/journal/jmarketing Journal of Marketing Research https://www.jstor.org/journal/jmarkrese
Others (Specify)	

XIII. Facilities required for teaching and learning

Facility	Lecture	Class	Lab	Admin
White Board	✓	✓		
PC/Laptop	✓	✓		
Data-Show	✓	✓		
Laser Pointer	✓	✓		
Internet	✓	✓		
Printer				
Copier				
McGraw-Hill Connect				
Moodle	✓	✓		
Zoom				
Software Packages				
Laboratories				

Course coordinator	Head of the Department
Name: Dr. Mona Mussa	Name: Ass Prof. Osama Wagdy.
Signature: Mona Mussa	Signature: Osama Wagdy.
Date: 10/2023	Date: 10/2023

Course Specification 2023/2024

I. Basic Information

Course Code	ACC203	Course Name	Intermediate Accounting (I)		
Level/ Semester	2 / 3	Specialization	General		
Department Offering the Course	Accounting				
Credit Hours	Credit Hours				
	Total Credit Hours 3	Theoretical	Tutorial	Laboratory	
		3	1	-	
	Contact Hours				
	Contact Hours 4	Theoretical	Tutorial	Laboratory	
		3	1	-	
Course Prerequisite(s)	ACC101 - ACC102				
Approval Date of course Specification	10 / 2023				

II. Course Contents

This is the first of a series of two courses in intermediate accounting; it includes a review of the accounting cycle and the purpose of financial statements within the context of the conceptual framework of accounting. It also discusses the accounting process, the preparation, presentation, interpretation and use of financial statements. Certain asset categories are scrutinized in this course. In addition, part of the course is to train students on how to make article reviews and write essays related to the course.

III. Course Aims

Upon successfully completing the course, students will be:

This course aims to develop an understanding of the theory and practice of financial accounting. Emphasis is placed on International Financial Reporting Standards (IFRS) its applications and analysis of the financial statements.

IV. Program ILOs Covered by the Course

Program ILOs Covered by the Course			
Knowledge and Understanding Skills	Intellectual Skills	Practical / professional Skills	General and Transferable Skills
K4, K6, K13, K15	I1, I4	P1, P8, P11, P12, P14	G6, G9, G10

V. Course Intended Learning Outcomes (ILOs)

The Intended Learning Outcomes (ILOs) are listed under four headings:

a. Knowledge and Understanding

On completing the course, the student should be able to:

- a1. Explain the appropriate accounting treatment to a range of financial transactions.
- a2. Discuss conceptual framework underlying Financial Statements.
- a3. Describe the different policies and standards for measurements of assets and their effect on financial statements.
- a4. Identify the concept of the scientific methods related to financial analysis decision making.
- a5. Relate the financial analysis concept in relation to the related sciences.
- a6. Report the cash flow statements, and the free cash flow.

b. Intellectual Skills

On completing the course, the student should be able to:

- b1. Evaluate financial advice in external market real cases.
- b2. Choose a sample for the audit to by using appropriate techniques and tools to analyze financial data in the context of the external circumstances.
- b3. Assess the performance and documentation for the company's auditing and comparative activities.
- b4. Analyze the results of different financial analysis to evaluate investment decisions.
- b5. Build Financial statements and report them to the company by proper techniques, strategies, and concepts.
- b6. Analyze the statement of cash flow.

c. Practical / Professional Skills

On completing the course, the student should be able to:

- c1. Interpret different financial analysis concepts to report the results.

- c2. Choose creative practices and innovative methods and its ability to predict financial crisis to encounter the company's administrative challenges by applying them in the market.
- c3. Calculate the accounting ratios and their implications by conveying accounting facts and figures for proper investor decisions.
- c4. Prepare and review financial statements.

d. General and Transferable Skills

On completing the course, the student should be able to:

- d1. Manage tasks and deadlines effectively.
- d2. Develop effective written and oral communication skills.
- d3. Employ the English language effectively in all tasks.
- d4. Complete work independently and in teams.

VI. Course Contents Distribution

Week	Course Topics	Teaching Hours	
		Lec.	Tut.
1	▪ Discuss the need for comparative analysis.	3	1
2	▪ Identify the tools of financial statement analysis.	3	1
3	▪ Explain and apply horizontal analysis.	3	1
4	▪ Describe and apply vertical analysis.	3	1
5	▪ Identify and compute ratios used in analyzing a firm's liquidity, profitability, and solvency.	3	1
6	▪ Identify and compute ratios used in analyzing a firm's liquidity, profitability, and solvency. (Continued).	3	1
7	Formative exam for the mid-term.	3	1
8	Mid Term Exam		
9	▪ Understand the concept of earning power, and how discontinued operations are presented.	3	1
10	▪ Understand the concept of quality of earnings.	3	1
11	▪ The Statement of Cash Flows.	3	1
12	▪ The Statement of Cash Flows: (Under Indirect Method).	3	1
13	▪ The Statement of Cash Flows: (Under Direct Method).	3	1

Week	Course Topics	Teaching Hours	
		Lec.	Tut.
14	Revision.	3	1
15-16	Final Exam		

VII. Course Matrix Content with ILOs

Main Topic	Course ILOs Covered by Topic (By ILO Code)			
	K.U.	I.S	P.P.S.	G.T. S
▪ Discuss the need for comparative analysis.	a1, a2, a3, a4, a5	b1, b2, b3	c1, c2, c3, c4	d1, d2, d3, d4
▪ Identify the tools of financial statement analysis.	a1, a2, a3, a4, a5	b1, b2, b3, b4	c1, c2, c3, c4	d1, d2, d3, d4
▪ Explain and apply horizontal analysis.	a1, a2, a3, a4, a5	b1, b2, b3, b4	c1, c2, c3, c4	d1, d2, d3, d4
▪ Describe and apply vertical analysis.	a1, a2, a3, a4, a5	b1, b2, b3, b4	c1, c2, c3, c4	d1, d2, d3, d4
▪ Identify and compute ratios used in analyzing a firm's liquidity, profitability, and solvency.	a1, a2, a3, a4, a5	b1, b2, b3, b4	c1, c2, c3, c4	d1, d2, d3, d4
▪ Understand the concept of earning power, and how discontinued operations are presented.	a2, a5	b4, b5	c1	d1, d2, d3, d4
▪ Understand the concept of quality of earnings.	a2, a5	b4, b5	c1	d1, d2, d3, d4
▪ The Statement of Cash Flows.	a6	b6	c4	d1, d2, d3, d4
▪ The Statement of Cash Flows: (Under Indirect Method).	a6	b6	c4	d1, d2, d3, d4
▪ The Statement of Cash Flows: (Under Direct Method).	a6	b6	c4	d1, d2, d3, d4
<ul style="list-style-type: none"> • K.U.: Knowledge and Understanding • I.S: intellectual skills. • P.P.S.: Practical / Professional Skills. • G.T. S: General and Transferable Skills. 				

VIII. Teaching and Learning Methods

Teaching and Learning Methods	Selected Methods	Course ILOs			
		Knowledge and understanding	Intellectual Skills	Practical / Professional Skills	General and Transferable Skills
Interactive Lecture	√	√	√		√
Discussion	√	√	√		√
Brainstorming	√	√	√		√
Problem Solving	√	√	√	√	√
Self-Learning: Research –assignments	√	√	√	√	√
Asynchronous learning	√	√	√		

IX. Teaching and Learning Methods for Special Needs:

Asynchronous learning, and face-to-face office hours, and provide extra lectures for special needs students.

X. Assessment Methods – ILOs Matrix

Assessment Methods		Course ILOs			
		Knowledge and understanding	Intellectual Skills	Practical / Professional Skills	General and Transferable Skills
Class Works	Individual and Group Assignments	a1-a6	b1-b6	c1- c4	d1 – d4
	Participation	-	-	-	d1 – d4
	Quizzes	a1-a6	b1-b6	c1-c4	-
Written	Mid term	a1-a3	b1,b4	c1-c2	-
	Final Exam	a1-a6	b1-b6	c1-c4	-

XI. Grade and weight of assessments

Assessment Methods		Time	Assessment Grades	Weight %
Class Work	Individual and Group Assignments	All over the semester	10	10%
	Participation		10	10%
	Quizzes	All over the semester	10	10%
Mid-term		Week 8	20	20%
Sub-Total			50	50%
Final Exam		Weeks 15-16	50	50%
Total			100	100%

XII. References

Course Notes	Lecture slides are available on the Students Learning Management System (Moodle).
Essential Textbooks	Keiso, D., Weygandt, J. & Warfield, T. (2019). Intermediate accounting. 17th edition. New Jersey: John Wiley & Son.
Extra Recommended Books	Keiso, D., Weygandt, J. & Kimmel, (2019). Financial Accounting: IFRS Edition. 3rd edition. New Jersey: John Wiley & Son.
Online Web Sites	https://www.ekb.eg

XIII. Facilities required for teaching and learning.

Facility	Lecture	Class	Lab	Admin
White Board	√	√		
PC/Laptop	√	√		
Data-Show	√	√		
Laser Pointer	√			
Internet	√			
Printer	√			
Copier	√			
McGraw-Hill Connect				
Moodle	√			
Zoom				
Software Packages				
Laboratories				

Course coordinator	Head of the Department
Name: Dr. Mohamed Farouk Hafez	Name: Prof. ALTahra ELsayed Hemaya
Signature: Mohamed Farouk Hafez	Signature: ALTahra ELsayed Hemaya
Date: 10/2023	Date: 10/2023

Course Specification 2023/2024

I. Basic Information

Course Code	POL202	Course Name	Political Science 2																
Level/ Semester	2 /1	Specialization	All business program																
Department Offering the Course	Political Science																		
Credit Hours	<p><i>Credit Hours</i></p> <table> <tr> <th>Total Credit Hours</th><th>Theoretical</th><th>Tutorial</th><th>Laboratory</th></tr> <tr> <td>3</td><td>3</td><td>-</td><td>-</td></tr> </table> <p><i>Contact Hours</i></p> <table> <tr> <th>Contact Hours</th><th>Theoretical</th><th>Tutorial</th><th>Laboratory</th></tr> <tr> <td>3</td><td>3</td><td>-</td><td>-</td></tr> </table>			Total Credit Hours	Theoretical	Tutorial	Laboratory	3	3	-	-	Contact Hours	Theoretical	Tutorial	Laboratory	3	3	-	-
Total Credit Hours	Theoretical	Tutorial	Laboratory																
3	3	-	-																
Contact Hours	Theoretical	Tutorial	Laboratory																
3	3	-	-																
Course Prerequisite(s)	Political Science 1																		
Approval Date of course Specification	10/2023																		

II. Course Contents

This is a survey course, which can either be used by students who are looking to take just one general overview course or for students who want to go on to more advanced study in any of the subfields that comprise the political science discipline, such as American politics, comparative politics, international politics, or political theory. This course will survey the different ways in which political scientists study the phenomena of politics and will deepen the understanding of political life as both a thinker and a citizen. The goal of this course is to introduce the students to the discipline's concepts, terminology, and methods and to explore instances of applied political science through real world examples. In addition, part of the course is to train students on how to make article reviews and write essays related to the course.

III. Course Aims

Upon successfully completing the course, students will be:

Understand the basic concepts in the field of political science, and apply them to practical cases.
Moreover, students will be able to analyze different political phenomena related to these concepts.
In addition, students will be able to differentiate between different sub-fields of political science and understand the main ideas and topics under each sub-field.

IV. Program ILOs Covered by the Course

Program ILOs Covered by the Course			
Knowledge and Understanding Skills	Intellectual Skills	Practical / professional Skills	General and Transferable Skills
K7	I1,I3,I5,I6	P4	G1,G2,G3,G4,G6,G7,G8,G10

V. Course Intended Learning Outcomes (ILOs)

The Intended Learning Outcomes (ILOs) are listed under four headings:

a. Knowledge and Understanding

On completing the course, the student should be able to:

- a1. Describe the nature of political science as a social science
- a2. Define the basic concepts in political science
- a3. Identify the sub-fields of the science.
- a4. Explain different topics under each sub-field
- a5. Discuss the main elements of the state
- a6. Discuss the main state institutions
- a7. Describe the different types of political regimes
- a8. Describe the different types of government
- a9. Explain the main types of power
- a10. Explain different actors in public policy process
- a11. Explain different models in public policy making
- a12. Recall main actors in the international system

b. Intellectual Skills

On completing the course, the student should be able to:

- b1. Compare between different organizational structures of the state
- b2. Compare different types and sub-types of political regimes
- b3. Differentiate types of government
- b4. Analyze the American political system and the functions of its main institutions
- b5. Evaluate different models of public policy making process
- b6. Analyze the different aspects and functions of any political regimes and governments

c. Practical / Professional Skills

On completing the course, the student should be able to:

- c1. Apply the theoretical knowledge (State, political regime, government....) to case studies
- c2. Use the knowledge and understanding of the American system to develop their understanding to the current events
- c3. Criticize and improve different public policy models.

d. General and Transferable Skills

On completing the course, the student should be able to:

- d1. Use communication and presentation skills.
- d2. Work with others in a team
- d3. Manage time effectively
- d4. Enhance the research skills and information analysis.

VI. Course Contents Distribution

Weak.	Course Topics	Teaching Hours	
		Lec.	Tut.
1	An Introduction <ul style="list-style-type: none"> • How politics is related to our life ▪ Why politics is important to human life 	3	
2	An Introduction <ul style="list-style-type: none"> • Definition of politics • Definition of political science ▪ Sub-fields of political science 	3	

Weak.	Course Topics	Teaching Hours	
		Lec .	Tut.
3	The State <ul style="list-style-type: none"> • Definition of the state • Characteristics of the state • Elements of the state Evolution of the state	3	
4	The State <ul style="list-style-type: none"> • State institutions: <ul style="list-style-type: none"> Executive Legislative Judiciary • Organization of the state <ul style="list-style-type: none"> Federalism Confederalism <ul style="list-style-type: none"> ▪ Quiz 1 	3	
5	Political Regimes <ul style="list-style-type: none"> • Definition • Typologies 	3	
6	Presentations		
7	Government <ul style="list-style-type: none"> • Definition • Types • Functions • Quiz 2 	3	
8	Mid-term		
9	The American Political System <ul style="list-style-type: none"> • The Constitutional System • Federalism • Separation of Powers • Checks and balances • The Executive: President • The Legislature: Congress • The Judiciary: Supreme Court • The Electoral System • A Two-Party System • Differences between the Major Parties 	3	

Weak.	Course Topics	Teaching Hours	
		Lec .	Tut.
10	Power <ul style="list-style-type: none"> • Definition • Types Quiz 3	3	
11	Public Policy <ul style="list-style-type: none"> • Definition • Types • Models 	3	
12	International Relations <ul style="list-style-type: none"> ▪ Definition ▪ Actors ▪ Economics and politics ▪ Quiz 4 	3	
13-14	Revision and Presentations	3	
15-16	Final Exam		

VII. Course Matrix Content

Main Topic	Course ILOs Covered by Topic (By ILO Code)			
	K.U.	I.S	P.P.S.	G.T. S
An Introduction <ul style="list-style-type: none"> • How politics is related to our life <ul style="list-style-type: none"> ▪ Why politics is important to human life • Definition of politics • Definition of political science • Subfield of political science 	a1, a2, a3, a4			d1
The State <ul style="list-style-type: none"> ▪ Definition of the state ▪ Characteristics of the state ▪ Elements of the state ▪ Evolution of the state ▪ State institutions: ▪ Organization of the state 	a2, a5, a6	b1	c1	d1, d3, d4

Main Topic	Course ILOs Covered by Topic (By ILO Code)			
	K.U.	I.S	P.P.S.	G.T. S
Political Regimes <ul style="list-style-type: none"> ▪ Definition ▪ Typologies 	a2, a7	b2	c1	d1, d3, d4
Government <ul style="list-style-type: none"> • Definition • Types • Functions 	a2, a8	b3	c1	d1, d3, d4
The American Political System <ul style="list-style-type: none"> • The Constitutional System • Federalism • Separation of Powers • Checks and balances • The Executive: President • The Legislature: Congress • The Judiciary: Supreme Court • The Electoral System • A Two-Party System • Differences between the Major Parties 	a2	b, b 5	c1, c2	d1, d3, d4
Power <ul style="list-style-type: none"> • Definition • Types 	a2, a9		c1	d1, d3, d4
Public Policy <ul style="list-style-type: none"> • Definition • Types • Models 	a2,a10,a11	b6	c1, c3	d1, d2, d3, d4
International Relations <ul style="list-style-type: none"> ▪ Definition ▪ Actors ▪ Economics and politics 	a2, a12		c1	d1, d3, d4
<ul style="list-style-type: none"> • K.U.: Knowledge and Understanding • I.S: intellectual skills. • P.P.S.: Practical / Professional Skills. • G.T. S: General and Transferable Skills. 				

VIII. Teaching and Learning Methods

Teaching and Learning Methods	Selected Methods	Course ILOs			
		Knowledge and Understanding Skills	Intellectual Skills	Practical / Professional Skills	General and Transferable Skills
Interactive Lectures	√	√	√		√
Discussion	√	√	√		√
Brainstorming	√	√	√		√
Case study	√	√	√	√	√
Problem Solving					
Self-Learning: workshops- Projects - Research –Reports – assignments – presentations	√	√	√	√	√
hybrid (Blended) education (if applied)					
Modeling – simulation – role play					
Demonstrations					
Practical (lab) / applications					
Asynchronous Learning (PDF, PowerPoint, Lecture videos)	√	√	√		

IX. Teaching and Learning Methods for special needs:

Additional lectures during the office hours – Asynchronous Learning – Academic Advisor.

X. Assessment Methods – ILOs Matrix

Assessment Methods		Course ILOs			
		Knowledge and understanding Skills	Intellectual Skills	Practical / Professional Skills	General and Transferable Skills
Class Works	Individual and Group Assignments	a1-a12	b1-b6	c1	d1-d4
	Quizzes	a1-a12	b1-b6	c1-c3	d2,d3,d4
	Participation (Tasks, project, research, Reports)	a1-a12	b1-b6	c1-c3	d1, d3
Written Exam	Midterm Exam	a1-a7	b1,b2	c1	
	Final Exam	a1-a12	b1-b6	c1-c3	

XI. Grade and weight of assessments

Assessment Methods		Time	Assessment Grades	Weight %
Class Work	Individual and Group Assignments	All over the semester	5	5%
	Participation (Tasks, project, research, Reports)		15	15%
	Quizzes	All over the semester	10	10%
Mid-term		Week 8	20	20%
Sub-Total			50	50%
Final Exam		Weeks 15-16	50	50%
Total			100	100%

XII. References

Course Notes	Lecture slides are available on the Students Learning Management System (Moodle).
Essential Textbooks	<p>“Introduction to Political Science”, Rice University: OpenStax, 2022</p> <p>Ellen Grigsby, “Analyzing Politics An Introduction to Political Science”, Fifth Edition, University of New Mexico, 2012</p> <p>Algis Krupavičius, Vytautas Isoda, and Tomas Vaišnoras. “Introduction to Comparative Politics”, Vytautas Magnus University, 2013</p>
Extra Recommended Books	G. Bingham Powell, Jr. Russell J. Dalton and Kaare W. Strøm (Ed.), “Comparative Politics Today: A World View”, Eleventh edition, Pearson Education Limited, 2015
Online Web Sites	https://www.ekb.eg/ar/home .
Others (Specify)	None

XIII. Facilities required for teaching and learning.

Facility	Lecture	Class	Lab	Admin
White Board	√	√		
PC/Laptop	√	√		
Data-Show	√	√		
Laser Pointer				
Internet	√	√		
Printer				
Copier				
Moodle	√	√		
Zoom				
Software Packages				
Laboratories				

Course coordinator	Head of the Department
Name: Dr. Amany Osman	Name: Prof. Altahra ElSayed Hemaya
Signature: Amany Osman	Signature: Altahra ElSayed Hemaya
Date: 10/2023	Date: 10/2023

Course Specification 2023/2024

I. Basic Information

Course Code	HM.006	Course Name	Human Rights and Anti-Corruption		
Level/ semester	2 /1	Specialization	University Requirements		
Department Offering the Course	University Requirements				
Credit Hours	Credit Hours				
	Total Credit Hours				
		Theoretical	Tutorial	Laboratory	
	2	2	N/A	N/A	
	Contact Hours	Contact Hours			
		Theoretical	Tutorial	Laboratory	
2		2	N/A	-	
Course Prerequisite(s)	N/A				
Approval Date Of course Specification	10 / 2023				

II. Course Contents

This course on Human Rights and Anti-Corruption spans fourteen weeks, providing students with a comprehensive exploration of the subject matter. The initial weeks delve into the philosophical foundations of human rights, tracing its evolution from a theoretical concept to a legal instrument. Subsequent sessions focus on the study of international human rights legal instruments and related institutions, as well as an examination of the political structures involved in addressing global human rights issues. The midpoint of the course includes a dedicated week for a comprehensive mid-term exam. The later weeks shift the focus towards understanding corruption, its various types, and the consequential impact on human rights violations. The course concludes with an analysis of contemporary challenges, debates, and explores policy and advocacy strategies for both human rights and anti-corruption efforts. Throughout, students engage in critical thinking, complex reasoning, and interdisciplinary approaches to comprehend the intricate relationship between human rights and corruption on both local and international levels.

I split the contents all over the fourteen weeks, taking into consideration the Mid-Term Exam on the eighth week of the semester. For illustration, see course content distribution.

III. Course Aims

Upon successful completion of the course the student will be able to:

- Develop an interdisciplinary understanding of human rights by examining their philosophical foundations, legal instruments, & political structures, while also investigating the connection between corruption & human rights, addressing contemporary challenges, & enhancing critical thinking & communication skills to effectively engage with diverse audiences & express one's humanity.

IV. Program ILOs Covered by the Course

Program ILOs Covered by the Course			
Knowledge and Understanding	Intellectual Skills	Practical / Professional Skills	General and Transferable Skills
K7	I1,I3,I5,I6	P1,P4	G1,G2,G3,G4,G6,G7,G8,G10

V. Course Intended Learning Outcomes (ILOs)

The Intended Learning Outcomes (ILOs) are listed under four headings:

a. Knowledge and Understanding

On completing the course, the student should be able to:

- Discuss the historical development of human rights and anti-corruption.
- Identify disciplinary approaches to the study of human rights.
- Describe the international human rights legal instruments and institutions.
- Explain the nature of human rights obligations, including civil and political rights, and economic, social, and cultural rights.
- Define the key contemporary challenges in international human rights and anti-corruption.
- Identify and evaluate ethical issues in human rights and anti-corruption efforts.

b. Intellectual Skills

On completing the course, the student should be able to:

- Select questions in international human rights and anti-corruption.
- Demonstrate arguments in defense of a position.

- b3. Evaluate the validity and reliability of various sources of information.
- b4. Interpret information from different disciplines to address HRs & anti-corruption issues.

c. Practical / Professional Skills

On completing the course, the student should be able to:

- c1. Employ critical thinking and express thoughts clearly through written work.
- c2. Prepare and report on human rights and corruption problems, and accountability dimensions in international affairs
- c3. Use communication effectively across various formats and settings to address human rights and anti-corruption issues.
- c4. Develop strategies for human rights advocacy.
- c6. Apply ethical standards in professional practice concerning human rights and anti-corruption.

d. General and Transferable Skills

On completing the course, the student should be able to:

- d1. Cultivates interdisciplinary understanding
- d2. Develop capacity to work in a team and independently
- d3. Use the internet to perform credible political thought researches
- d4. Develop ability to display, present, and dialogue

VI. Course Contents Distribution

Weak.	Course Topics	Teaching Hours	
		Lec	Tut
1	Introduction to Human Rights <ul style="list-style-type: none"> Theoretical & philosophical foundations 	2	
2	Introduction to Human Rights (II) <ul style="list-style-type: none"> Evolution from theoretical concept to national and international legal instruments 	2	
3	Human Rights Laws & Institutions (National, Regional, International) <ul style="list-style-type: none"> Study of the establishment & development of the international human rights legal institutions 	2	
4	Human Rights Laws & Institutions (II) <ul style="list-style-type: none"> Examination of institutions related to human rights (Review or analysis of various organizations and bodies that are involved in the promotion, protection, and enforcement of human rights. This could include international bodies like the UNs Human Rights Council, regional organizations, & national human rights 	2	

Weak.	Course Topics	Teaching Hours	
		Lec	Tut
	institutions		
5	Political Structures in Addressing HRs Violations <ul style="list-style-type: none"> Exploration of political structures involved in addressing global human rights issues 	2	
6	International & Regional Institutions in addressing HRs Violations <ul style="list-style-type: none"> HRs violations & how the international institutions and regionally addressing global human rights issues, Giving examples 	2	
7	Revision and Quiz	2	
8	Mid Term exam	2	
9	Corruption and Its Impact on Human Rights <ul style="list-style-type: none"> Types of corruption and their consequences 	2	
10	Corruption and Its Impact on Human Rights (II) <ul style="list-style-type: none"> Correlation between corruption and human rights violations 	2	
11	Contemporary Human Rights & Corruption Challenges <ul style="list-style-type: none"> Analysis of current challenges and debates 	2	
12	Contemporary Human Rights & Corruption Challenges (II) <ul style="list-style-type: none"> Exploration of controversial issues in human rights & corruption 	2	
13	Policy and Advocacy Strategies <ul style="list-style-type: none"> Key scholarly debates/ Assignments 	2	
14	Policy and Advocacy Strategies (II) <ul style="list-style-type: none"> Policy & advocacy strategies for human rights & anti-corruption 	2	
15-16	Final Exam		

VII. Course Matrix Content

Main Topic	Course ILOs Covered by Topic (By ILO Code)			
	K.U.	I.S	P.P.S.	G.T. S
1. Historical background of international human rights and anti-corruption.	a1, a2	b1, b4,	c1, c2	d1, d3
2. Human rights legal aspect (laws and Institutions).	a3, a4	b1, b3, b4	c1, c2, c6	d1, d3, d4
3. Political Structures in addressing human rights violations and their challenges	a2, a4	b1, b4	c1, c2, c3	d1, d3, d4
Mid-Term Exam; Review and assessment				

Main Topic	Course ILOs Covered by Topic (By ILO Code)			
	K.U.	I.S	P.P.S.	G.T. S
4. Corruption and Its Impact on Human Rights	a5, a6	b1, b2, b4	c1, c2, c6	d1, d3, d4
5. Key contemporary challenges in international human rights & anti-corruption.	a5, a6	b1, b2, b4	c1, c2, c6	d1, d3, d4
6. Policy and Advocacy Strategies	a2, a6	b2, b3, b4	c3, c4, c6	d2, d3, d4
<ul style="list-style-type: none"> • K.U.: Knowledge and Understanding • I.S: intellectual skills. • P.P.S.: Practical / Professional Skills. • G.T. S: General and Transferable Skills. 				

VIII. Teaching and Learning Methods

Teaching and Learning Methods	Selected Methods	Course ILOs			
		Knowledge & Understanding Skills	Intellectual Skills	Practical / Professional Skills	General & Transferable Skills
Interactive Lectures	√	√	√		√
Discussion	√	√	√		√
Brainstorming	√	√	√		√
Case study	√	√	√	√	√
Problem Solving	√	√	√	√	√
Self-Learning: workshops- Projects - Research –Reports – assignments – presentations	√	√	√	√	√
hybrid (Blended) education (if applied)					
Modeling – simulation – role play					
Demonstrations	√			√	√
Practical (lab) / applications					
Asynchronous Learning (PDF, PowerPoint, Lecture videos)	√	√	√		

IX. Teaching and learning methods for special needs:

Extra lecture during office hour - Asynchronous Learning (PDF, PowerPoint, Lecture videos).

X. Assessment Methods – ILOs Matrix

Assessment Methods		Course ILOs			
		Knowledge & understanding	Intellectual Skills	Practical / Professional Skills	General and Transferable Skills
Class Works	Individual & Group Assignments	a1- a6	b1- b4	c1- c6	d1- d4
	Tasks & Reports	a1-a5	b1- b4	c1- c6	d1- d4
	Quizzes	a1-a3	b1- b3	c1-c3	-
written	Mid term	a1- a4	b1- b4	-	-
	Final Exam	a1,-a6	b1- b4	c1-c6	-

XI. Grade and weight of assessments

Assessment Methods		Time	Assessment Grades	Weight %
Class Work	Individual and Group Assignments	All over the semester	10	10%
	Participation (Tasks, project, Reports)		10	10%
	Lab Test	-	-	-
	Quizzes	All over the semester	10	10%
Mid-term		Week 8	20	20%
Sub-Total			50	50%
Final Exam		Weeks 15-16	50	50 %
Total			100	100%

XII. References

Course Notes	<ul style="list-style-type: none"> Lecture slides are available on the Learning Management System (Moodle).
Essential Textbooks	<ul style="list-style-type: none"> Egyptian Government. (n.d.). <i>Egyptian curriculum of human rights and anti-corruption.</i> Boersma, M., & Nelen, H. (Eds.). (2010). <i>Corruption and human rights: Interdisciplinary perspectives</i> (Maastricht Series in Human Rights).
Extra Recommended Books	<ul style="list-style-type: none"> Fisman, R., & Golden, M. A. (2017). <i>Corruption: What everyone needs to know.</i> Oxford University Press.
Online Web Sites	<ul style="list-style-type: none"> UNHRs Council. https://www.ohchr.org/en/hrbodies/hrc/pages/hrindex.aspx https://www.ekb.eg/ar/home Transparency International. (https://www.transparency.org/) United Nations Office on Drugs and Crime. (n.d.). <i>UN handbook on practical anti-corruption measures for prosecutors and investigators.</i> United Nations. Retrieved from: https://www.unodc.org/documents/corruption/Publications/2018/Handbook_on_Anti-Corruption_Measures_for_Prosecutors_and_Investigators.pdf
Others (Specify)	<ul style="list-style-type: none"> None

III. Facilities required for teaching and learning

Facility	Lecture	Class	Lab	Admin
White Board	✓	✓	N/A	N/A
PC/Laptop	✓	✓	N/A	N/A
Data-Show	✓	✓	N/A	N/A
Laser Pointer	✓	✓	N/A	N/A
Internet	✓	✓	N/A	N/A
Printer	x	x	N/A	N/A
Copier	x	x	N/A	N/A
McGraw-Hill Connect	x	x	N/A	N/A
Moodle	✓	✓	N/A	N/A
Zoom	x	x	N/A	N/A
Software Packages	✓	✓	N/A	N/A
Laboratories	x	x	N/A	N/A

Course coordinator	Head of the Department
Name: Dr. Haidy Yehia Ghoneim	Name: Prof. Altahra Elsayed Hemaya
Signature: Haidy Yehia Ghoneim	Signature: Prof. Altahra Elsayed Hemaya
Date: 10/2023	Date: 10/2023

Course Specification 2023/2024

I. Basic Information

Course Code	IST202	Course Name	Information System / technology 2			
Level / semester	2/1	Specialization	Business Administration			
Department Offering the Course	Business Technology					
Credit Hours	Credit Hours					
	Total Credit Hours	Theoretical		Tutorial		Laboratory
		3		2		-
	Contact Hours	Contact Hours				
		Theoretical		Tutorial		Laboratory
		4		2		-
	Course Prerequisite(s)	IST 101				
Approval Date Of course Specification	10 /2023					

II. Course description

Information technology literacy has become a fundamental requirement for any major. This Course aims to identify different types of information systems, such as management information systems, decision support systems, and expert systems, Stages of preparing the program and addressing flowcharts and give students knowledge of the necessary techniques needed to implement algorithmic design using a high-level language (java or other). Topics include the new trends in IT and the future of technologies and the ethical issues related to technology.

III. Course Aims

Upon successful completion of the course the student will be able to:

identify different types of information systems, stages of preparing the program, and Overview of basic programming languages and tools.

IV. Program ILOs Covered by the Course

Program ILOs Covered by the Course			
Knowledge and Understanding	Intellectual Skills	Practical / Professional Skills	General and Transferable Skills
K2,K3,K5,K8	I2	P3	G2,G3,G5

V. Course Intended Learning Outcomes (ILOs)

The Intended Learning Outcomes (ILOs) are listed under four headings:

a. Knowledge and Understanding

On completing the course, the student should be able to:

- a1 Identify the basic concept of information systems.
- a2 Clarify the levels of programming languages.
- a3 Describe the stages of preparing the program.
- a4 Mention the constraints of designing a flowchart.
- a5 Explain the basics of writing algorithms.
- a6 Identify the basic statements in the programming language
- a7 Define the ethics of creating and using software.

b. Intellectual Skills

On completing the course, the student should be able to:

- b1. Draw the flowchart solutions for a variety of problems.
- b2 Create the algorithm according to the flowchart.
- b3. Create a program by using programming language.
- b4. Deduce the outputs from the written program code

c. Practical / Professional Skills

On completing the course, the student should be able to:

- c1. Design a flowchart for the previous problem planning
- c2. Write the algorithm according to the flowchart.
- c3. Develop a program using the different programming statements (branching and looping statements).
- c4. Debug program errors using the programming language compiler.

d. General and Transferable Skills

On completing the course, the student should be able to:

- d1. Make presentations about course points in teamwork.
- d2. Apply effective communication skills.
- d3 Demonstrate the personal responsibility required to work on activities.
- d4. Organize work skills in a group.

VI. Course Contents Distribution

Weak.	Course Topics	Teaching Hours	
		Lec.	lab.
1	The basic concept of IS	2	
2	The basic concept of IS	2	
	<ul style="list-style-type: none"> Visual Studio Code IDE The Basic Syntax Output Print text (format) New Lines 		2
3	Types of information systems	2	
	<ul style="list-style-type: none"> C++ Comments Variables Constants Data Types 		2
4	Steps of preparing the program	2	
	<ul style="list-style-type: none"> Inputs Arithmetic Operators - Precedence (List of operator priorities) Comparison Operators Logical Operators 		2
5	Steps of preparing the program	2	
	Conditions		2
6	Examples of Flowcharts	2	
	<ul style="list-style-type: none"> While Loop Do While Loop For Loop 		

Weak.	Course Topics	Teaching Hours	
		Lec.	lab.
7	Examples of Algorithm	2	
	For Loop		2
8	Midterm Exam		
9	Programming Language level	2	
	Functions (built-in)		2
10	Introduction to C++ programming language	2	
	Functions (built-in)		2
11	Introduction to C++ programming language	2	
	Functions (user-define)		2
12	Introduction to C++ programming language	2	
	Array (one dimension)		2
13	Introduction to C++ programming language	2	
	Revision		2
14	Ethical Principles related to IS	2	
	Project Discussion		
15-16	Final Exam		

VII. Course Matrix Content

Main Topic	Course ILOs Covered by Topic (By ILO Code)			
	K.U.	I.S	P/P.S.	G/T. S
The basic concept of IS	a1			
Steps of preparing the program	a3,a4,a5	b1,b2	c1, c2	
Programming Language level	a2			
Introduction to C++ programming language	a6	b3,b4	c3,c4	
Ethical Principles related to IS	a7			d1d2,d3,d4
<ul style="list-style-type: none"> P/P.S.: Practical / Professional Skills I.S: Intellectual skills K.U.: Knowledge and Understanding G/T. S: general / transferable skills 				

VIII. Teaching and Learning Methods

Teaching and Learning Methods	Selected Methods	Course ILOs			
		Knowledge and Understanding Skills	Intellectual Skills	Practical / Professional Skills	General and Transferable Skills
Interactive Lectures	√	√	√		√
Discussion	√	√	√		√
Brainstorming	√	√	√		√
Case study					
Problem Solving	√	√	√	√	√
Self-Learning: workshops- Projects - Research –Reports – assignments – presentations	√	√	√	√	√
hybrid (Blended) education (if applied)					
Modeling – simulation – role play					
Demonstrations					
Practical (lab) / applications	√			√	√
Asynchronous Learning (PDF, PowerPoint, Lecture videos)	√	√	√		

IX. Teaching and Learning Methods for special needs:

Office Hours

X. Assessment Methods – ILOs Matrix

Assessment Methods		Course ILOs			
		Knowledge and understanding	Intellectual Skills	Practical / Professional Skills	General and Transferable Skills
Class Works	Assignments		b1,b2,b3	c1,c2,c3	d3
	Quizzes	a1,a2,a3,a4,a5	b1,b2,	c1,c2	
	Practical Exam	a6	b3	c3,	d1,d2,d3,d4
	Mid term	a1,a2,a3,a4	b1, b2	c1,c2	
	Final Exam	a2,a3,a4,a5,a6,a7	b1,b2,b3,b4	c1,c2,c3,c4	

XI. Grade and weight of assessments

Assessment Methods		Time	Assessment Grades	Weight %
Class Work	Assignments	End of the semester	10	10 %
	Lab Test	14	15	15 %
	Quizzes	Over the semester	10	10 %
Mid-term		Week 8	20	20 %
Sub-Total			50	50 %
Final Exam		Week 15-16	50	50 %
Total			100	100%

XII. References

Course Notes	Lecture slides are available on the Students Learning Management System (Moodle).
Essential Textbooks	Forouzan, B., 2018, "Foundations of Computer Science", 4th Edition, Cengage Learning.
Extra Recommended Books	Shelly, G., B., and Vermaat, M. ,E., 2023, Discovering Computers Fundamentals.
Online Web Sites	https://www.ekb.eg/ar/home
Others (Specify)	None

XIII. Facilities required for teaching and learning

Facility	Lecture	Class	Lab	Admin
White Board	√		√	
PC/Laptop	√		√	
Data-Show	√		√	
Laser Pointer				
Internet			√	
Printer				
Copier				
Moodle	√		√	
Zoom				
Software Packages			√	
Laboratories			√	

Course coordinator	Head of the Department
Name: Dr. Ghada Nabil	Name: Prof. ALTahra ELsayed Hemaya
Signature: Ghada Nabil	Signature: ALTahra ELsayed Hemaya
Date: 10/2023	Date: 10/2023

Course Specification 2023/2024

I. Basic Information

Course Code	HM.001	Course Name	Russian language 1		
Level/ Semester	2 /1	Specialization	All		
Department Offering the Course	All				
Credit Hours	Credit Hours				
	Total Credit Hours	Theoretical	Tutorial	Laboratory	
		2	2	-	-
	Contact Hours	Contact Hours			
		Theoretical	Tutorial	Laboratory	
		2	2	-	-
	Course Prerequisite(s)	None			
Approval Date of course Specification	10 /2023				

II. Course Contents

The course aims to develop the student's knowledge and skills in the Russian language elementary level by studying the following elements: phonetic and grammar rules, developing listening, reading and writing skills, greetings, expressions of gratitude.

III. Course Aims

Upon successfully completing the course, students will acquire knowledge and skills in the Russian language elementary level.

IV. Program ILOs Covered by the Course

Program ILOs Covered by the Course			
Knowledge and Understanding Skills	Intellectual Skills	Practical / professional Skills	General and Transferable Skills
	I2	P3	G2

V. Course Intended Learning Outcomes (ILOs)

The Intended Learning Outcomes (ILOs) are listed under four headings:

a. Knowledge and Understanding

On completing the course, the student should be able to:

- a1. Identify the grammar rules
- a2. Describe the main content of short monologues and dialogues in everyday situations.

b. Intellectual Skills

On completing the course, the student should be able to:

- b1. interpret simple sentences, texts of elementary level.

c. Practical / Professional Skills

On completing the course, the student should be able to:

- c1. Read and write simple sentences, texts of elementary level.
- c2. Apply and use *basic* expressions of Russian etiquette.

d. General and Transferable Skills

On completing the course, the student should be able to:

- d1. Tell about themselves, family, and friends, based on learned information.
- d2. Build own statements, grammatically and lexically correct.

VI. Course Contents Distribution

Weak.	Course Topic	Teaching Hours	
		Lec.	Tut.
1	Acknowledging with the Russian alphabet. The accent. The Russian nouns. <ul style="list-style-type: none">Read and write simple sentences, texts of elementary level	2	-
2	Stressed and unstressed vowels. Phonetic rules, modification of letter «о» pronouncing. Adverbs: «тут, там, дома». <ul style="list-style-type: none">Read and write simple sentences, texts of elementary level	2	-
3	Phonetic rules, modification of letter «е» pronouncing. Conjunctions: «и, тоже». <ul style="list-style-type: none">Read and write simple sentences, texts of elementary levelBuild own statementsInterpret simple sentences, texts of elementary level	2	-
4	Personal pronouns. Simple questions. Affirmative and negative answers. Conjunction «или». <ul style="list-style-type: none">Read and write simple sentences, texts of elementary levelBuild own statementsDescribe the main content of short monologues and dialogues in everyday situationsTell about themselves, family, and friends, based on learned informationInterpret simple sentences, texts of elementary level	2	-
5	Animate and inanimate nouns. Interrogative words: «кто, что». <ul style="list-style-type: none">Identify the grammar rulesRead and write simple sentences, texts of elementary levelDescribe the main content of short monologues and dialogues in everyday situations	2	-

Weak.	Course Topic	Teaching Hours	
		Lec.	Tut.
6	Gender of nouns. <ul style="list-style-type: none"> Identify the grammar rules Read and write simple sentences, texts of elementary level Describe the main content of short monologues and dialogues in everyday situations 	2	-
7	Numerals from 0 to 10. Numeral “one”, and its grammar forms. <ul style="list-style-type: none"> Identify the grammar rules Read and write simple sentences, texts of elementary level 	2	-
8	Mid Term exam		
9	Special questions. Interrogative questions: «как, когда, где». Adverbs as part of speech. <ul style="list-style-type: none"> Identify the grammar rules Read and write simple sentences, texts of elementary level Describe the main content of short monologues and dialogues in everyday situations Apply and use <i>basic</i> expressions of Russian etiquette 	2	-
10	Nouns in the plural: rules and exceptions. <ul style="list-style-type: none"> Identify the grammar rules Read and write simple sentences, texts of elementary level Describe the main content of short monologues and dialogues in everyday situations Build own statements, grammatically and lexically correct 	2	-
11	Voiced and voiceless consonants, rules of reading. <ul style="list-style-type: none"> Read and write simple sentences, texts of elementary level Build own statements, grammatically and lexically correct Interpret simple sentences, texts of elementary level 	2	-

Weak.	Course Topic	Teaching Hours	
		Lec.	Tut.
12	Possessive pronouns. <ul style="list-style-type: none"> Identify the grammar rules Read and write simple sentences, texts of elementary level Describe the main content of short monologues and dialogues in everyday situations Build own statements, grammatically and lexically correct Tell about themselves, family, and friends, based on learned information 	2	-
13	Interrogative word «чей» and the answer to it. <ul style="list-style-type: none"> Identify the grammar rules Read and write simple sentences, texts of elementary level Describe the main content of short monologues and dialogues in everyday situations 	2	-
14	Revision	2	-
15-16	Final Exam		

VII. Course Matrix Content with ILOs

Main Topic	Course ILOs Covered by Topic (By ILO Code)			
	K.U.	I.S	P.P.S.	G.T. S
Acknowledging with the Russian alphabet. The accent. The Russian nouns.			c1	
Phonetic rules, modification of letter «о» pronouncing. Adverbs: «тут, там, дома».			c1	
Phonetic rules, modification of letter «е» pronouncing. Conjunctions: «и, тоже».		b1	c1	d1
Personal pronouns. Simple questions. Affirmative and negative answers. Conjunction «или».	a2	b1	c1	d1, d2
Animate and inanimate nouns. Interrogative words: «кто, что».	a1, a2		c1	
Gender of nouns.	a1, a2		c1	
Numerals from 0 to 10.	a1		c1	

Main Topic	Course ILOs Covered by Topic (By ILO Code)			
	K.U.	I.S	P.P.S.	G.T. S
Numeral “one”, and its grammar forms.				
Special questions. Interrogative questions: «как, когда, где». Adverbs as part of speech.	a1, a2		c1, c2	
Nouns in the plural: rules and exceptions.	a1, a2		c1	d2
Voiced and voiceless consonants, rules of reading.		b1	c1	d2
Possessive pronouns.	a1,a2		c1	d1,d2
Interrogative word «чей» and the answer to it.	a1,a2		c1	d1,d2
Revision				
<ul style="list-style-type: none"> • K.U.: Knowledge and Understanding • I.S: intellectual skills. • P.P.S.: Practical / Professional Skills. • G.T. S: General and Transferable Skills. 				

VIII. Teaching and Learning Methods

Teaching and Learning Methods	Selected Methods	Course ILOs			
		Knowledge and Understanding Skills	Intellectual Skills	Practical / Professional Skills	General and Transferable Skills
Interactive Lectures	√	√	√		√
Discussion					
Brainstorming					
Case study					
Problem Solving					
Self-Learning: workshops- Projects - Research –Reports – assignments – presentations	√	√	√		√
hybrid (Blended) education (if applied)					
Modeling – simulation – role play					
Demonstrations					
Practical (lab) / applications					
Asynchronous Learning (PDF, PowerPoint, Lecture videos)	√	√	√		

IX. Teaching and Learning Methods for special needs:

Office Hours – Extra Lectures – Asynchronous Learning – Academic Advisor.

X. Assessment Methods – ILOs Matrix

Assessment Methods		Course ILOs			
		Knowledge and understanding	Intellectual Skills	Practical / Professional Skills	General and Transferable Skills
Class Works	Individual and Group Assignments	a1, a2	b1	c1	d1
	Participation	a1	b1	c1, c2	d1, d2
	Quizzes	a1	b1	-	-
written	Mid term	a1	b1	c2	d2
	Final Exam	a1	b1	c2	d1, d2

XI. Grade and weight of assessments

Assessment Methods		Time	Assessment Grades	Weight %
Class Work	Individual and Group Assignments	All over the semester	10	10%
	Participation		10	10%
	Lab Test	-	-	-
	Quizzes	All over the semester	10	10%
Mid-term		Week 8	20	20%
Sub-Total			50	50%
Final Exam		Weeks 15-16	50	50%
Total			100	100%

XII. References

Course Notes	- Book “Russian language1 2024-2025, ERU, Cairo 2024; The methodology was developed on the principles of the leading educational universities of Russia teaching Russian as a foreign language, taking into account the number of academic hours at ERU.
Essential Textbooks	
Extra Recommended Books	Dictionaries.
Online Web Sites	www.russianforeveryone.com, www.russianlessons.net, www.masterrussian.com.

XIII. Facilities required for teaching and learning.

Facility	Lecture	Class	Lab	Admin
White Board	√	√		
PC/Laptop	√	√		
Data-Show	√	√		
Laser Pointer				
Internet	√			
Printer				
Copier				
McGraw-Hill Connect				
Moodle	√			
Zoom				
Software Packages				
Laboratories				

Course coordinator	Head of the Department
Name: Dr. Mohamed Saber	Name: Prof. Makarem Elghamry
Signature: Mohamed Saber	Signature: Makarem Elghamry
Date: 10/2023	Date: 10/2023

Semester 4

Course Specification 2023/2024

I. Basic Information

Course Code	ECO 204	Course Name	International Economics		
Level/ semester	2 /2	Specialization	All programs		
Department Offering the Course	Economics				
Credit Hours	Credit Hours				
	Total Credit Hours	Theoretical		Laboratory	
		3		-	
	Contact Hours	Contact Hours			
		Theoretical		Laboratory	
		3		-	
Course Prerequisite(s)	ECO 101/ ECO 102				
Approval Date Of course Specification	10/2023				

II. Course Contents

This course is designed to help students to know how to deal with one of the major issues in international trade and finance as well as the conceptual frameworks for understanding these issues. Topics covered: theories of international trade, trade policy, balance of payments, foreign exchange market and regimes, international financial markets and capital mobility, and macroeconomic stabilization policies in the open economy setting. In addition, part of the course is to train students on how to make article reviews and write essays related to the course.

III. Course Aims

Upon successful completion of the course the student will be able to:

The course aims to equip students with a deep understanding of key issues in the global economy, international trade models, and monetary policy, while developing their analytical, critical thinking, and research skills.

IV. Program ILOs Covered by the Course

Program ILOs Covered by the Course			
Knowledge and Understanding	Intellectual Skills	Practical / Professional Skills	General and Transferable Skills
K7	I4	P4	G10

V. Course Intended Learning Outcomes (ILOs)

The Intended Learning Outcomes (ILOs) are listed under four headings:

a. Knowledge and Understanding

On completing the course, the student should be able to:

- a1- identify the basic principles of the global economy.
- a2- discuss the concepts related to international trade.
- a3- defining the impact principles and rules of the most important tools of trade policy.

b. Intellectual Skills

On completing the course, the student should be able to:

- b1- Assess the ideas of the international economy.
- b2- Analyze the problem of the chronic deficit in the balance of payments of Egypt.

c. Practical / Professional Skills

On completing the course, the student should be able to:

- c1- apply and use of concepts and terms related to the international economy.
- c2- Gather Selected information from appropriate sources.

d. General and Transferable Skills

On completing the course, the student should be able to:

- d1- Think innovatively and critically by engaging with diverse conceptual frameworks.
- d2- Collaborate within a team under challenging circumstances.

VI. Course Contents Distribution

Weak.	Course Topics	Teaching Hours	
		Lec.	Tut.
1	Introduction	3	1
2	International trade	3	1
3-5	Classical theory	9	3
6	Heckscher-Ohlin model	3	1
7	Leontief paradox	3	1
8	Mid- term Exam		
9	Follow- Leontief Paradox	3	1
10	Foreign Exchange rate	3	1
11	The exchange rate system	3	1
12-14	Balance of payment	9	3
15-16	Final Exam		

VII. Course Matrix Content

Main Topic	Course ILOs Covered by Topic (By ILO Code)			
	K.U.	I.S	P.P.S.	G.T. S
Introduction	a1		c1, c2	
International trade	a1, a3		c1	d1
Classical theory	a1, a2, a3	b1	c1	d1
Heckscher-Ohlin model	a1, a2, a3	b1		d1
Leontief paradox	a1, a3	b2	c1	d1
Foreign Exchange rate	a3	b1		d2
The exchange rate system	a3	b1, b2	c2	d2
Balance of payment	a2, a1, a3	b1, b2	c1	d1, d2

Main Topic	Course ILOs Covered by Topic (By ILO Code)			
	K.U.	I.S	P.P.S.	G.T. S
<ul style="list-style-type: none"> • K.U.: Knowledge and Understanding • I.S: intellectual skills. • P.P.S.: Practical / Professional Skills. • G.T. S: General and Transferable Skills. 				

VIII. Teaching and Learning Methods

Teaching and Learning Methods	Selected Methods	Course ILOs			
		Knowledge and Understanding Skills	Intellectual Skills	Practical / Professional Skills	General and Transferable Skills
Interactive Lectures	√	√	√		√
Discussion	√	√	√		√
Brainstorming	√	√	√		√
Case study	√	√	√	√	√
Problem Solving	√	√	√	√	√
Self-Learning: workshops- Projects - Research – Reports – assignments – presentations	√	√	√	√	√
hybrid (Blended) education (if applied)					
Modeling – simulation – role play					
Demonstrations					
Practical (lab) / applications					
Asynchronous Learning (PDF, PowerPoint, Lecture videos)	√	√	√		

IX. Teaching and Learning Methods for special needs:

Extra Office Hours – Academic Advising - additional Lecture – Asynchronous Learning.

X. Assessment Methods – ILOs Matrix

Assessment Methods		Course ILOs			
		Knowledge and understanding	Intellectual Skills	Practical / Professional Skills	General and Transferable Skills
Class Works	Individual and Group Assignments	a1	b1	c1, c2	d1:d2
	Tasks and Reports	a1:a3		c2	
	Quizzes	a1, a2, a3	b1, b2	c1, c2	d1:d2
written	Mid term	a1-a3	b1		
	Final Exam	a1-a3	b1, b2		

XI. Grade and weight of assessments

Assessment Methods		Time	Assessment Grades	Weight%
Class Work	Individual and Group Assignments	All over the semester	10	10%
	Participation (Tasks, project, research, Reports)		10	10%
	Quizzes	All over the semester	10	10%
Mid-term		Week 8	20	20%
Sub-Total			50	50%
Final Exam		Weeks 15-16	50	50%
Total			100	100%

XII. References

Course Notes	Lecture slides are available on the Students Learning Management System (Moodle).
Essential Textbooks	Henry Thompson, (2012) " International Economics –Global markets and competition", 4 th Edition, World Scientific , May 2017.
Extra Recommended Books	Robert J. Carbaugh, (2011). " international economics". 13 th edition.
Online Web Sites	https://www.ekb.eg/

XIII. Facilities required for teaching and learning

Facility	Lecture	Class	Lab	Admin
White Board	√	√		
PC/Laptop	√	√		
Data-Show	√	√		
Laser Pointer				
Internet	√	√		
Printer				
Copier				
Moodle	√	√		
Zoom				
Software Packages				
Laboratories				

Course coordinator	Head of the Department
<i>Name: Dr. Hossam Shehata</i>	<i>Name: Prof. ALtakra ELsayed Hemaya</i>
<i>Signature: Hossam Shehata</i>	<i>Signature: ALtakra ELsayed Hemaya</i>
<i>Date: 10/2023</i>	<i>Date: 10/2023</i>

Course Specification 2023/2024

I. Basic Information

Course Code	MGT204	Course Name	Introduction to Human Resource Management				
Level/Semester	2/2	Specialization	Business				
Department Offering the Course	Business Administration						
Credit Hours	Credit Hours						
	Total Credit Hours	Theoretical		Tutorial		Laboratory	
		3	3		-		-
	Contact Hours	Contact Hours					
		Contact Hours	Theoretical		Tutorial		Laboratory
			3	3		-	
	Course Prerequisite(s)	MGT101					
Approval Date Of course Specification	10 / 2023						

II. Course Contents

This course is to teach the basic principles of human resources management, this includes the main functions of the human resource management such as (recruitment, selection, development, appraisal, retention, compensation, and labor relations). This course also provides practices and techniques for evaluating performance, coaching and monitoring human resources. In this course students also will explore the concepts and skills relevant to modern practices in the field of HRM. In addition, part of the course is to train students on how to make article reviews and write essays related to the course.

III. Course Aims

Upon successful completion of the course the student will be able to:

The course aims to familiarize students with human resource management concepts and practices, covering six key areas: Introduction to HRM, Job Design and Analysis, Human

Resource Planning, Recruitment, Selection and Socialization, Human Resource Development, and Performance Evaluation and Compensation Management.

IV. Program ILOs Covered by the Course

Program ILOs Covered by the Course			
Knowledge and Understanding	Intellectual Skills	Practical / Professional Skills	General and Transferable Skills
K1,K2,K6,K9	I1,I2,I3,I5,I6	P1,P2,P3,P4,P7,P10	G1,G2,G3,G4,G5,G6,G7,G8,G10

V. Course Intended Learning Outcomes (ILOs)

The Intended Learning Outcomes (ILOs) are listed under four headings:

a. Knowledge and Understanding

On completing the course, the student should be able to:

- a1. Discuss the basic processes and principles related to Human Resource Management
- a2. Define the basic HR functions, and the theories, concepts, models, and methods that inform HR practice.
- a3. Identify sound practice in the areas of recruitment, selection, training, performance appraisal, remuneration, and retention.
- a4. Discuss the environmental, social, governance and ethical problems that may occur in the HRM discipline.
- a5. Explain the relationship between HR and key disciplines within different organizational and international contexts and be able to work with other disciplines effectively.

b. Intellectual Skills

On completing the course, the student should be able to:

- b1. Interpret what human resource management entails and how it integrates into the broader management process.
- b2. Analyze the key trends impacting human resource management.
- b3. Summarize the job analysis process and explain its significance.
- b4. Distinguish among methods for employee selection, testing, training, and evaluation.
- b5. Assess the methods utilized in personnel planning and recruitment.

c. Practical / Professional Skills

On completing the course, the student should be able to:

- c1. Apply relevant background information related to the effective collection of job analysis information using interviews, questionnaires, and observations.
- c2. Plan an effective training program.
- c3. Execute theories pertinent to managing people within organizational settings.
- c4. Implement HRM concepts and technical knowledge in personnel planning, recruiting, and analyzing HRM problems, cases, and issues.
- c5. Utilize relevant background information related to testing and selection of employees.

d. General and Transferable Skills

On completing the course, the student should be able to:

- d1. Create well communication skills.
- d2. Develop a problem-solving mechanism.
- d3. Reflect on and learn from prior experience and integrate new knowledge with past experience and apply it to new situations.

VI. Course Contents Distribution

Weak.	Course Topics	Teaching Hours	
		Lec.	Tut.
1	Introduction to human resource management	3	-
2	The new human resource managers	3	-
3	Talent Management	3	-
4	The basics of Job Analysis	3	-
5	Conducting a job analysis	3	-
6	Conducting a job analysis + cont'd	3	-
7	Personnel planning and recruiting	3	-
8	Midterm Exam		
9	Personnel planning and recruiting, Cont'd	3	-
10	Employees' testing and selection	3	-
11	Employees' testing and selection, Cont'd	3	-

Weak.	Course Topics	Teaching Hours	
		Lec.	Tut.
12	Interviewing candidates	3	-
13	Training and developing employees	3	-
14	Training and developing employees, Cont'd+ Project Presentations	3	-
15-16	Final Exam		

VII. Course Matrix Content

Main Topic	Course ILOs Covered by Topic (By ILO Code)			
	K.U.	I.S	P/P.S.	G/T. S
Introduction to human resource management	a1,a2, a4, a5	b1,b2	-	-
The new human resource managers	a1,a2, a4, a5	b1,b2	-	-
Talent Management	a1,a2	b1,b2	c1	d1,d2,d3
The basics of Job Analysis	a3	b3	c1	-
Conducting a job analysis	a3	b3	c1	d1,d2,d3
Personnel planning and recruiting	a3	b5	c4	d1,d2,d3
Employees' testing and selection	a3	b4	c3,c4	d1,d2,d3
Interviewing candidates	a3	b4	c3,c4	d1,d2,d3
Training and developing employees	a3	b4	c2	d1,d2,d3
Performance management and appraisal	a3	b4	c3	d1,d2,d3
Managing careers and retention	a3,a5	b2	c3	d1,d2,d3
Safety, health, and risk management	a3,a5	b2	c3	d1,d2
<ul style="list-style-type: none"> • P/P.S.: Practical / Professional Skills • I.S: Intellectual skills • K.U.: Knowledge and Understanding • G/T. S: general / transferable skills 				

VIII. Teaching and Learning Methods

Teaching and Learning Methods	Selected Methods	Course ILOs			
		Knowledge and understanding	Intellectual Skills	Practical / Professional Skills	General and Transferable Skills
Interactive Lectures	√	√	√		√
Discussion	√	√	√		√
Brainstorming	√	√	√		√
Case Study	√	√	√	√	√
Problem Solving					
Self-Learning: Projects-Research- Reports-Assignments- Presentations	√	√	√	√	√
Hybrid (Blended) education (if applied)					
Modeling – simulation – role play					
Demonstrations	√			√	√
Practical (lab) / applications					
Asynchronous Learning (PDE, PowerPoint, Lecture Videos)	√	√	√		

IX. Teaching and Learning Methods for Special Needs:

Office Hours for both Professor and TA.

X. Assessment Methods – ILOs Matrix

Assessment Methods		Course ILOs			
		Knowledge and understanding	Intellectual Skills	Practical / Professional Skills	General and Transferable Skills
Class Works	Individual and Group Assignments	a1-a5	b1-b5	c1-c5	d1-d3
	Participation (Tasks, project, Reports)	a1-a5	b1-b5	c1-c5	d1-d3
	Quizzes	a1-a5	b1-b5	c1, c3,c4	d2,d3
	Mid term	a1-a3	b1-b3	c1-c3	d3
	Final Exam	a1-a5	b1-b5	c1-c5	d3

XI. Grade and weight of assessments

Assessment Methods		Time	Assessment Grades	Weight %
Class Work	Individual and Group Assignments	All over the semester	10	10%
	Participation (Tasks, project, Reports)		10	10%
	Lab Test	-	-	-
	Quizzes	All over the semester	10	10%
Mid-term		Week 8	20	20%
Sub-Total			50	50%
Final Exam		Weeks 15-16	50	50%
Total			100	100%

XII. References

Essential Textbooks	Gary Dessler, Human Resource Management, Fifteenth Edition
Course Notes	Lecture slides are available on students learning management system (MOODLE)
Extra Recommended Books	Nick Wilton, (2022). An Introduction to Human Resource Management. SAGE Publication Ltd.
Online Web Sites	https://www.ekb.eg/ar/home

XIII. Facilities required for teaching and learning

Facility	Lecture	Class	Lab	Admin
White Board	√	√	-	
PC/Laptop	√		-	
Data-Show	√	√	-	
Laser Pointer	√	√	-	
Internet	√	√	-	
Printer	√	√	-	
Copier	√	√	-	
McGraw-Hill Connect	-	-	-	
Moodle	√	√	-	
Zoom	-	-	-	
Software Packages	√	√	-	
Laboratories	-	-	-	

Course coordinator	Head of the Department
Name: Dr. Dina Farouk Al-Agry	Name: Dr. Osama Wagdy
Signature: Dina Farouk Al-Agry	Signature: Dr. Osama Wagdy
Date: 10/2023	Date: 10/2023

Course Specification 2023/2024

I. Basic Information

Course Code	ACC204	Course Name	Intermediate Accounting (II)		
Level/ Semester	2 / 4	Specialization	General		
Department Offering the Course	Accounting				
Credit Hours	Credit Hours				
	Total Credit Hours 3	Theoretical	Tutorial	Laboratory	
		3	1	-	
	Contact Hours				
	Contact Hours 4	Theoretical	Tutorial	Laboratory	
		3	1	-	
Course Prerequisite(s)	ACC203				
Approval Date of course Specification	10 / 2023				

II. Course Contents

This is the second intermediate level financial accounting course designed to give the accounting major an in-depth knowledge of Generally Accepted Accounting Principles (GAAP) and International Financial Reporting Standards (IFRS). Demonstrates an understanding of financial reporting and disclosure of an entity's liabilities and stockholder's equity, apply financial accounting standards to an entity's liabilities and stockholder's equity, special accounting topics of investments, dilutive securities, earning per share, prepare a statement of cash flows and accounting for leases. In addition, part of the course is to train students on how to make article reviews and write essays related to the course.

III. Course Aims

Upon successfully completing the course, students will be:

This course aims to extend the knowledge and understanding of accounting treatment of the theory and practice of financial accounting as applied to investments, intangible assets, liabilities, and equity of a corporation.

Students are able to understand the nature and types of corporations, the formation of capital including the common and preferred stock, calculation of earnings per share, dividends distribution, treasury stock, accounting for short and long term investments.

IV. Program ILOs Covered by the Course

Program ILOs Covered by the Course			
Knowledge and Understanding Skills	Intellectual Skills	Practical / professional Skills	General and Transferable Skills
K1, K4, K9, K13, K14, K19	I1	P3, P8, P11, P12, P14	G6, G9, G10

V. Course Intended Learning Outcomes (ILOs)

The Intended Learning Outcomes (ILOs) are listed under four headings:

a. Knowledge and Understanding

On completing the course, the student should be able to:

- a1. Describe the nature of accounting, and its relationship to other sciences.
- a2. Explain the treatment of investments within the context of corporations.
- a3. Value the intangible assets in financial statements.
- a4. Identify the different sources of financial debt instruments like bonds and equity instruments like preferred and common stocks.
- a5. Express the liabilities, and equity sections of the balance sheet.
- a6. Report the retained earnings statement.

b. Intellectual Skills

On completing the course, the student should be able to:

- b1. Analyze financial statements prepared in accordance with the applicable accounting standards (IFRS)
- b2. Evaluate financial statements prepared in accordance with the applicable accounting standards (IFRS)
- b3. Choose the appropriate accounting principles and assumptions to be applied on different situations.
- b4. Solve problems related to accounting by using logical thinking.
- b5. Identify the methods of recording business transactions in an organization.
- b6. Differentiate between the different accounting terms and concepts.
- b7. Analyze, journalize, and post business transactions.
- b8. Evaluate the process of selecting and presenting information relating to balance sheet and income statement.
- b9. Analyze, and interpret the information contained in published financial statements.

c. Practical / Professional Skills

On completing the course, the student should be able to:

- c1. Prepare the journal entries for common and preferred stocks.
- c2. Record the journal entries for dividends.
- c3. Prepare the stockholders' equity section.
- c4. Prepare the retained earnings statement.
- c5. Record the adjusting entries for bonds.
- c6. Interpret and review financial statements.
- c7. Use accounting information in solving problems.

d. General and Transferable Skills

On completing the course, the student should be able to:

- d1. Manage tasks and deadlines effectively.
- d2. Use various accounting terminologies clearly and effectively.
- d3. Encourage development and continuous improvement in the workplace.
- d4. Employ the English language effectively in all tasks.
- d5. Develop capability of teamwork and collaborative behaviors.
- d6. Complete work independently and in teams.

VI. Course Contents Distribution

Week	Course Topics	Teaching Hours	
		Lec.	Tut.
1	Corporations: Organization and Capital Stock Transactions: ▪ Identify the major characteristics of a corporation. ▪ Differentiate between paid-in capital and retained earnings.	3	1
2	Corporations: Organization and Capital Stock Transactions: (Continued): ▪ Record the issuance of common stock. ▪ Explain the accounting for treasury stock.	3	1
3	Corporations: Organization and Capital Stock Transactions: (Continued): ▪ Differentiate preferred stock from common stock. ▪ Prepare a stockholders' equity section.	3	1
4	Corporations: Dividends, Retained Earnings, and Income Reporting: ▪ Prepare the entries for cash dividends and stock dividends.	3	1
5	Corporations: Dividends, Retained Earnings, and Income Reporting (Continued): ▪ Identify the items reported in a retained earnings statement. ▪ Prepare and analyze a comprehensive stockholders' equity section.	3	1
6	Corporations: Dividends, Retained Earnings, and Income Reporting (Continued): ▪ Describe the form and content of corporation income statements. ▪ Compute earnings per share.	3	1
7	Formative exam for the mid-term.	3	1
8	Mid Term Exam		
9	Long-Term Liabilities: ▪ Describe the formal procedures associated with issuing long-term debt.	3	1
10	Long-Term Liabilities (Continued): ▪ Identify various types of bond issues.	3	1

Week	Course Topics	Teaching Hours	
		Lec.	Tut.
11	Long-Term Liabilities (Continued): ▪ Identify various types of bond issues.	3	1
12	Long-Term Liabilities (Continued): ▪ Apply the methods of bond discount and premium amortization under the straight line method.	3	1
13	Long-Term Liabilities (Continued): ▪ Apply the methods of bond discount and premium amortization under the effective rate method.	3	1
14	Revision	3	1
15-16	Final Exam		

VII. Course Matrix Content with ILOs

Main Topic	Course ILOs Covered by Topic (By ILO Code)			
	K.U.	I.S	P.P.S.	G.T. S
Corporations: Organization and Capital Stock Transactions: ▪ Identify the major characteristics of a corporation. ▪ Differentiate between paid-in capital and retained earnings. ▪ Record the issuance of common stock. ▪ Explain the accounting for treasury stock. ▪ Differentiate preferred stock from common stock. ▪ Prepare a stockholders' equity section.	a1, a2, a3	b1, b2, b3, b4, b5, b6	c1	d1, d2, d3, d4, d5, d6
Corporations: Dividends, Retained Earnings, and Income Reporting: ▪ Prepare the entries for cash dividends and stock dividends. ▪ Identify the items reported in a retained earnings statement. ▪ Prepare and analyze a comprehensive stockholders' equity section. ▪ Describe the form and content of corporation income statements. ▪ Compute earnings per share.	a2, a5, a6	b5, b6, b7, b8, b9	c2, c3, c4	d1, d2, d3, d4, d5, d6

Main Topic	Course ILOs Covered by Topic (By ILO Code)			
	K.U.	I.S	P.P.S.	G.T. S
Long-Term Liabilities: <ul style="list-style-type: none"> Describe the formal procedures associated with issuing long-term debt. Identify various types of bond issues. Describe the accounting valuation for bonds at date of issuance. Apply the methods of bond discount and premium amortization. 	a4, a5	b5, b6, b7, b8, b9	c5, c6, c7	d1, d2, d3, d4, d5, d6
<ul style="list-style-type: none"> K.U.: Knowledge and Understanding I.S: intellectual skills. P.P.S.: Practical / Professional Skills. G.T. S: General and Transferable Skills. 				

VIII. Teaching and Learning Methods

Teaching and Learning Methods	Selected Methods	Course ILOs			
		Knowledge and understanding	Intellectual Skills	Practical / Professional Skills	General and Transferable Skills
Interactive Lecture	√	√	√		√
Discussion	√	√	√		√
Brainstorming	√	√	√		√
Problem Solving	√	√	√	√	√
Self-Learning: Research –assignments	√	√	√	√	√
Asynchronous learning	√	√	√		

X. Teaching and Learning Methods for Special Needs:

Asynchronous learning, and face-to-face office hours, and provide extra lectures for special needs students.

IX. Assessment Methods – ILOs Matrix

Assessment Methods		Course ILOs			
		Knowledge and understanding	Intellectual Skills	Practical / Professional Skills	General and Transferable Skills
Class Works	Individual and Group Assignments	a1-a6	b1-b9	c1- c7	d1 - d6
	Participation	-	-	-	d1 - d6
	Quizzes	a1-a6	b1-b9	c1-c7	-
Written	Mid term	a1-a4	b1,b5	c1-c4	-
	Final Exam	a1-a6	b1-b9	c1-c7	-

X. Grade and weight of assessments

Assessment Methods		Time	Assessment Grades	Weight %
Class Work	Individual and Group Assignments	All over the semester	10	10%
	Participation		10	10%
	Quizzes	All over the semester	10	10%
Mid-term		Week 8	20	20%
Sub-Total			50	50%
Final Exam		Weeks 15-16	50	50%
Total			100	100%

IV. References

Course Notes	Lecture slides are available on the Students Learning Management System (Moodle).
Essential Textbooks	Keiso, D., Weygandt, J. & Warfield, T. (2019). Intermediate accounting. 17th edition. New Jersey: John Wiley & Son.
Extra Recommended Books	Keiso, D., Weygandt, J. & Kimmel, (2019). Financial Accounting: IFRS Edition. 3rd edition. New Jersey: John Wiley & Son.
Online Web Sites	https://www.ekb.eg

V. Facilities required for teaching and learning.

Facility	Lecture	Class	Lab	Admin
White Board	√	√		
PC/Laptop	√	√		
Data-Show	√	√		
Laser Pointer	√			
Internet	√			
Printer	√			
Copier	√			
McGraw-Hill Connect				
Moodle	√			
Zoom				
Software Packages				
Laboratories				

Course coordinator	Head of the Department
Name: Dr. Mohamed Farouk Hafez	Name: Prof. ALTahra ELsayed Hemaya
Signature: Mohamed Farouk Hafez	Signature: ALTahra ELsayed Hemaya
Date: 10/2023	Date: 10/2023

Course Specification 2023/2024

I. Basic Information

Course Code	POL 203	Course Name	International Relations			
Level/ semester	2 /2	Specialization	All Programs			
Department Offering the Course	Political Science					
Credit Hours	Credit Hours					
	Total Credit Hours	Theoretical		Tutorial		Laboratory
		3		1		-
	Contact Hours	Contact Hours				
		Theoretical		Tutorial		Laboratory
		3		1		-
Course Prerequisite(s)	POL 202					
Approval Date Of course Specification	10 /2023					

II. Course Contents

This course provides overview on the international relations as central field in political science. It includes defining the meaning and scope of international relations, in addition to shedding light on the grand theories of international relations particularly, liberalism, realism, social constructivism, as well as the critical theories such as Marxism. It also focuses on interpreting the major concepts in international relations especially, international system, polarity, as well as conflict and cooperation.

III. Course Aims

The main aim of this course is to provide the student overview on understanding of the main theories and concepts of international relations.

IV. Program ILOs Covered by the Course

Program ILOs Covered by the Course			
Knowledge and Understanding	Intellectual Skills	Practical / Professional Skills	General and Transferable Skills
K7	I1,I3,I5,I6	P4	G1,G2,G3,G4,G6,G7,G8,G10

V. Course Intended Learning Outcomes (ILOs)

The Intended Learning Outcomes (ILOs) are listed under four headings:

a. Knowledge and Understanding

On completing the course, the student should be able to:

- a1. Identify the meaning and the scopes of International relations as a field of study.
- a2. Explain the basic principles, theories, trends and multiple intellectual approaches in international relations.
- a3. Discuss the function and role of international relations in political science.
- a4. Define the different components of international such as conflict and integration.
- a5. Describe the tools that various international relation theories used in dealing with different international phenomena.

b. Intellectual Skills

On completing the course, the student should be able to:

- b1. Evaluate the efficiency of various international relation theories in dealing with contemporary global phenomenon and events.
- b2. Analyze the relation between polarity as a central concept in international relations and foreign policy great, middle, and small powers.
- b3. Analyze the influence of different phases of international system on the pattern of interaction between various states.
- b4. Compare between international relations and foreign policy.
- b5. Interpret the differences between different forms of conflicts.

c. Practical / Professional Skills

On completing the course, the student should be able to:

- c1. Prepare and provide reports on current international problems by using different theories of international relations.
- c2. Develop realistic solutions for problems and issues by using appropriate level of analysis.
- c3. Employ research results of different international relation aspects in formulating a vision that serve the process of formulating state foreign policy.

- c4. Use different international relation theories to provide recommendations and insights for improving decision making process.

d. General and Transferable Skills

On completing the course, the student should be able to:

- d1. Develop capacity to work in team and independently
- d2. Use internet to perform credible political thought researches.
- d3. Develop ability to display, present, and dialogue.

VI. Course Contents Distribution

Week	Course Topics	Teaching Hours	
		Lec.	Tut.
1	Course Syllabus	3	1
2	Definition, Scope, and actors of International Relations	3	1
3	Theories of International Relations	3	1
4	The Types & Evolution of international system	3	1
5	Conflict: (Definition, Components, Types, and Forms)	3	1
6	Conflict: (Phases, Theories, and causes of conflicts)	3	1
7	Conflict: (Analyzing conflict and Resolution)	3	1
8	Mid Term exam		
9	Conflict: (Wars and conflicts case studies)	3	1
10	Integration: (Definition, and integration theories)	3	1
11	State Power in international relations	3	1
12	Alliances and Balance of power theory	3	1
13	Revision 1	3	1
14	Revision 2- Exam Preparation	3	1
	Formative Exam		
15-16	Final Exam		

VII. Course Matrix Content

Main Topic	Course ILOs Covered by Topic (By ILO Code)			
	K.U.	I.S	P.P.S.	G.T. S
Definition, Scope, and actors of International Relations	a1, a3	b4	c2	-
Theories of International Relations	a2, a5	b1	c1, c4	d1, d2
The Types & Evolution of international system	a3	b2, b3	c3	d3
Conflict: (Definition, Components, Types, and Forms)	a4	b5	c3	-
Conflict: (Phases, Theories, and causes of conflicts)	a4	b5	c3	d1
Conflict: (Analyzing conflict and Resolution)	a4	b5	c3	d2
Conflict: (Wars and conflicts case studies)	a4	b5	c3	d3
Integration: (Definition, and integration theories)	a4	b3	c3	d2, d3
State Power in international relations	a5	b2	-	d3
Alliances and Balance of power theory	a5	b2	c2	d1, d2
<ul style="list-style-type: none"> • K.U.: Knowledge and Understanding • I.S: intellectual skills. • P.P.S.: Practical / Professional Skills. • G.T. S: General and Transferable Skills. 				

VIII. Teaching and Learning Methods

Teaching and Learning Methods	Selected Methods	Course ILOs			
		Knowledge and Understanding Skills	Intellectual Skills	Practical / Professional Skills	General and Transferable Skills
Interactive Lectures	√	√	√		√
Discussion	√	√	√		√
Brainstorming	√	√	√		√
Case study	√	√	√	√	√
Problem Solving					
Self-Learning: workshops-Projects - Research –Reports – assignments – presentations	√	√	√	√	√
hybrid (Blended) education (if applied)					
Modeling – simulation – role play					
Demonstrations	√			√	√
Practical (lab) / applications				√	√
Asynchronous Learning (PDF, PowerPoint, Lecture videos)	√	√	√		

IX. Teaching and learning methods for special needs:

Extra lecture during office hours - Asynchronous Learning (PDF, PowerPoint, Lecture videos).

X. Assessment Methods – ILOs Matrix

Assessment Methods		Course ILOs			
		Knowledge and understanding	Intellectual Skills	Practical / Professional Skills	General and Transferable Skills
Class Works	Individual and Group Assignments	a1- a5	b1-b5	c1-c4	d1-d3
	Tasks and Reports	a1- a5	b1-b5	c1-c4	d1-d3
	Quizzes	a1- a5	b1-b5	c1-c4	-
written	Mid term	a1- a4	b1-b3	-	-
	Final Exam	a1- a5	b1-b5	c1-c4	-

XI. Grade and weight of assessments

Assessment Methods		Time	Assessment Grades	Weight %
Class Work	Individual and Group Assignments	All over the semester	10	10%
	Participation (Tasks, project, Reports)		10	10%
	Lab Test	-	-	-
	Quizzes	All over the semester	10	10%
Mid-term		Week 8	20	20%
Sub-Total			50	50%
Final Exam		Weeks 15-16	50	50%
Total			100	100%

XII. References

Course Notes	Lecture slides are available on the Students Learning Management System (Moodle).
Essential Textbooks	Goldstein, J. & Pevehouse, J. (2014). International Relations. Tenth Edition. Pearson.
Extra Recommended Books	Baylis, J. & Smith, S. (2001). The Globalization of World Politics: An Introduction of International Relations. Second Edition, Oxford University Press.
Online Web Sites	https://www.ekb.eg/ar/home
Others (Specify)	None

XIII. Facilities required for teaching and learning

Facility	Lecture	Class	Lab	Admin
White Board	*	*		
PC/Laptop				
Data-Show	*	*		
Laser Pointer	*	*		
Internet	*	*		
Printer	*	*		
Copier	*	*		
McGraw-Hill Connect				
Moodle	*	*		
Zoom	*	*		
Software Packages	*	*		
Laboratories				

Course coordinator	Head of the Department
Name: Dr. Ahmed Elbassoussy	Name: Prof. ALTahra ELsayed Hemaya
Signature: Ahmed Elbassoussy	Signature: ALTahra ELsayed Hemaya
Date: 10/2023	Date: 10/2023

Course Specification 2023/2024

I. Basic Information

Course Code	HM.005	Course Name	Scientific Thinking		
Level/ semester	2 /2	Specialization	University Requirements		
Department Offering the Course	University Requirements				
Credit Hours	Credit Hours				
	Total Credit Hours 2	Theoretical	Tutorial	Laboratory	
		2	N/A	N/A	
	Contact Hours 2	Contact Hours			
		Theoretical	Tutorial	Laboratory	
		2	N/A	-	
Course Prerequisite(s)	N/A				
Approval Date Of course Specification	10 / 2023				

II. Course Contents

The Scientific Thinking course spans fourteen weeks, introducing students to the fundamental concepts and theories of science. The initial weeks cover the nature of scientific thinking, its historical evolution, and key scientific principles. The course also addresses the scientific method, critical thinking, and problem-solving skills. As the course progresses, students learn about research methodologies in various scientific disciplines and the application of scientific thinking in real-world scenarios. The course includes a mid-term exam to assess students' understanding of the material covered. The final weeks focus on contemporary issues in science, fostering creative thinking and ethical considerations in scientific practices.

III. Course Aims

Upon successful completion of the course the student will be able to:

- Develop a comprehensive understanding of scientific thinking that includes historical and philosophical foundations, critical and creative problem-solving, ethical awareness, and effective communication, while also building self-discipline and confidence through examining the contributions of influential scientists.

IV. Program ILOs Covered by the Course

Program ILOs Covered by the Course			
Knowledge and Understanding	Intellectual Skills	Practical / Professional Skills	General and Transferable Skills
K6,K7	I1,I2,I3,I4,I5,I6	P3	G1,G2,G3,G4,G5,G6,G7,G10

V. Course Intended Learning Outcomes (ILOs)

The Intended Learning Outcomes (ILOs) are listed under four headings:

a. Knowledge and Understanding

On completing the course, the student should be able to:

- Describe insights into their environment and their scientific thinking well-being.
- Identify different human behavior and ways of its motivation.
- Define different scientific thinking terms, concepts, and principles.
- State major perspectives in scientific thinking.
- Discuss the ways that scientific thinking theories are used to assess, predict & change human behavior.
- Explain the historical development of scientific concepts & their impact on modern scientific thought.
- Identify ethical issues related to scientific research and practice.

b. Intellectual Skills

On completing the course, the student should be able to:

- Apply critical thinking using scientific thinking theories and principles on personal relationships.
- Assess human behavior in scientific thinking.
- Employ appropriate strategies for problem solving.

- b4. Evaluate the validity and reliability of different scientific sources and data.
- b5. Interpret and synthesize information from various scientific disciplines to solve complex problems.

c. Practical / Professional Skills

On completing the course, the student should be able to:

- c1. Use observational methods to describe, explain, predict as well as control behavior of S- thinking
- c2. Prepare and provide scientific thinking to influence and improve the lives of human beings.
- c3. Develop and communicate scientific findings effectively in written and oral formats.
- c4. Engage in continuous professional development and lifelong learning.
- C5. Develop and implement strategies for scientific problem-solving.
- C6. Execute scientific experiments using appropriate methodologies.
- C7. Apply statistical tools & ethical standards in scientific research to analyze scientific data and interpret results.

d. General and Transferable Skills

On completing the course, the student should be able to:

- d1. Develop capacity to work in team and independently
- d2. Use the internet and resources to enhance scientific research and learning.
- d3. Develop ability to display, present, and dialogue.
- d4. Engage in continuous professional development and lifelong learning.

VI. Course Contents Distribution

Weak.	Course Topics	Teaching Hours	
		Lec.	Tut.
1	• Introduction: what is science	2	
2	• Introduction: what is scientific thinking?	2	
3	• Types of scientific thinking Modes, & their components	2	
4	• Levels of Thinking-Bloom's Taxonomy- scientific thinkers' behavior; attitudes and tools; • Elements of science & its properties, methods & models • Collecting information & its implementation tools	2	
5	• Extending & Developing Thinking Skills; Research methods in mathematical sciences	2	
6	• The Human Mind: Definition, types, and implications	2	

Weak.	Course Topics	Teaching Hours	
		Lec.	Tut.
7	• Human Behavior (HB): Definitions, Types, and influences	2	
8	Mid Term exam		
9	• Research methods in natural Sciences: Definition of Creative Thinking & its Components	2	
10	• Ability and Personality with Analysis practice	2	
11	• Strategies and problem solving with Analysis practice	2	
12	• Decision Making	2	
13	• Practice of Analysis	2	
14	Revision	2	
15-16	Final Exam		

VII. Course Matrix Content

Main Topic	Course ILOs Covered by Topic (By ILO Code)			
	K.U.	I.S	P.P.S.	G.T. S
7. Introduction to Scientific Thinking	a1, a3, a4	b1	c1, c2, c3	d3
8. Historical Evolution of Science	a6	b4	c2, c4	d2, d4
9. Key Concepts and Principles of Science	a3, a4	b2, b4, b5	c3, c5	d3
10. The Scientific Method	a3, a4	b3, b4, b5	c1, c5, c6	d2, d3
11. Critical Thinking in Science	a1, a5	b1, b2, b4	c1, c3, c5	d1, d3
12. Problem-Solving in Science	a5	b3, b5	c5	d1
13. Research Methodologies in Science	a3, a7	b4, b5	c6, c7	d2
14. Application of Scientific Thinking	a1, a5	b1, b3, b5	c2, c3, c5	d1, d2, d3
15. Creative Thinking in Science	a1	b5	c2	d1, d3
16. Ethical Considerations in Science	a7	b4	c7	d4
17. Contemporary Issues in Science	a2, a7	b2, b4, b5	c4, c7	d2, d4
18. Case Studies in Scientific Thinking	a1, a5, a7	b1, b3	c1, c3	d1, d3
<ul style="list-style-type: none"> • K.U.: Knowledge and Understanding • I.S: intellectual skills. • P.P.S.: Practical / Professional Skills. • G.T. S: General and Transferable Skills. 				

VIII. Teaching and Learning Methods

Teaching and Learning Methods	Course ILOs				
	Selected Methods	Knowledge & understanding	Intellectual Skills	Practical / Professional Skills	General and Transferable Skills
Interactive Lectures	√	√	√		√
Discussion	√	√	√		√
Brainstorming	√	√	√		√
Case study	√	√	√	√	√
Problem Solving	√	√	√	√	
Self-Learning: workshops- Projects - Research –Reports – assignments – presentations	√	√	√	√	√
hybrid (Blended) education (if applied)					
Modeling – simulation – role play					
Demonstrations	√			√	√
Practical (lab) / applications					
Asynchronous Learning (PDF, PowerPoint, Lecture videos)	√	√	√		

IX. Teaching and learning methods for special needs:

Extra lecture during office hours - Asynchronous Learning (PDF, PowerPoint, Lecture videos).

X. Assessment Methods – ILOs Matrix

Assessment Methods		Course ILOs			
		Knowledge and understanding	Intellectual Skills	Practical / Professional Skills	General and Transferable Skills
Class Works	Individual and Group Assignments	a1-a7	b1-b5	c1-c3	d1-d3
	Tasks and Reports	a1-a5	b1-b4	c1-c3	d1-d5
	Quizzes	a1-a4	b1-b3	c1-c3	-
written	Mid term	a1-a5	b1- b4	-	-
	Final Exam	a1-a7	b1-b5	c1- c5	-

XI. Grade and weight of assessments

Assessment Methods		Time	Assessment Grades	Weight %
Class Work	Individual and Group Assignments	All over the semester (Assignment 1 & 2)	10	10%
	Participation (Tasks, project, Reports)		10	10%
	Lab Test	N/A	N/A	N/A
	Quizzes	All over the semester	10	10%
Mid-term		Week 8	20	20%
Sub-Total			50	50%
Final Exam		Weeks 15-16	50	50 %
Total			100	100%

XII. References

Course Notes	<ul style="list-style-type: none"> Lecture slides are available on Learning Management System (Moodle).
Essential Textbooks	<ul style="list-style-type: none"> Bachelard, G. (1938). <i>The Formation of the Scientific Mind</i>. Collins, H. M., & Pinch, T. (1993). <i>The Golem: What Everyone Should Know About Science and Technology</i>. Wolpert, L. (1992). <i>The Unnatural Nature of Science: Why Science Does Not Make (Common) Sense</i>.
Extra Recommended Books	<ul style="list-style-type: none"> Bassham, G., Irwin, W., Nardone, H., & Wallace, J. M. (2002). <i>Critical Thinking: A Student's Introduction</i>. Sagan, C. (1996). <i>The Demon-Haunted World: Science as a Candle in the Dark</i>. Kahneman, D. (2011). <i>Thinking, Fast and Slow</i>.
Online Web Sites	<ul style="list-style-type: none"> Stanford Encyclopedia of Philosophy A comprehensive resource for exploring philosophical concepts, including critical thinking, logic, and reasoning. Khan Academy: Critical Thinking Offers free online courses and resources to develop critical thinking & problem-solving skills, with practical examples and exercises. Coursera: Introduction to Logic and Critical Thinking

XIII. Facilities required for teaching and learning

Facility	Lecture	Class	Lab	Admin
White Board	✓	✓		
PC/Laptop				
Data-Show	✓	✓		
Laser Pointer	✓	✓		
Internet	✓	✓		
Printer	✓	✓		
Copier	✓	✓		
McGraw-Hill Connect				
Moodle	✓	✓		
Zoom	x	x		
Software Packages	✓	✓		
Laboratories	x	x		

Course coordinator	Head of the Department
Name: Dr. Haidy Yehia Ghoneim	Name: Prof. Altahra Elsayed Hemaya
Signature: Haidy Yehia Ghoneim	Signature: Prof. Altahra Elsayed Hemaya
Date: 09/2023	Date: 09/2023

Course Specification 2023/2024

I. Basic Information

Course Code	STA201	Course Name	Introduction to statistics			
Level/ semester	2/2	Specialization	General Business administration			
Department Offering the Course	Business Technology					
Credit Hours	Credit Hours					
	Total Credit Hours	Theoretical		Tutorial		Laboratory
		3		1		-
	Contact Hours	Contact Hours				
		Theoretical		Tutorial		Laboratory
		3		1		-
Course Prerequisite(s)	MTH101					
Approval Date Of course Specification	10 /2023					

II. Course Contents

This Course aims to make the students familiar with modern techniques and methods essential to most successful managers and decision makers. It also presents the basic statistical ideas that are used in different social science disciplines. The course covers various statistical instruments such as: descriptive statistics, analyzing data and its distribution (discrete - continuous), as well as covering structures and methods of probability distributions- Index numbers. The course also familiarizes students with the use of statistical software program.

III. Course Aims

Upon successful completion of the course the student will be able to understand Various qualitative and quantitative methods in research; how to compute, evaluate and analyze qualitative and quantitative data.

IV. Program ILOs Covered by the Course

Program ILOs Covered by the Course			
Knowledge and Understanding	Intellectual Skills	Practical / Professional Skills	General and Transferable Skills
K5,K6,K11,	I1,I4	P2,P4	G3,G6

V. Course Intended Learning Outcomes (ILOs)

The Intended Learning Outcomes (ILOs) are listed under four headings:

a. Knowledge and Understanding

On completing the course, the student should be able to:

- a1. Explore and solve problems using various statistical formulas and probability theories.
- a2. Identify different formulas in solving decision making related social problems.
- a3. Introduce the research problem and formulate research questions and hypothesis.
- a4. Explain and understand how to use and manage data for data analysis.

b. Intellectual Skills

On completing the course, the student should be able to:

- b1. develop an ability to apply statistics in other subjects, particularly science and technology
- b2. develop the ability to reason logically, make deductions and inferences, and draw conclusions

c. Practical / Professional Skills

On completing the course, the student should be able to

- c1. Differentiate between quantitative and qualitative data.
- c2. apply statistical methods to design experiments, data management, and data analysis.
- c3. Demonstrate the statistical reasoning to formulate a problem in statistical terms and perform exploratory analysis of data.
- c4. Compute statistical measures for real applications.
- c5. Present qualitative data using tables and graphs.

- c6. Present quantitative data using tables and graphs.
- c7. Compute the probabilities.
- c8. Compute and interpret the consumer price index.
- c9. Fit data using discrete probability distribution.
- c10. Fit data using continuous probability distribution.
- c11. Compute the correlation between quantitative and qualitative data.

d. General and Transferable Skills

On completing the course, the student should be able to:

- d1. Gain planning, analytical, communication and decision-making skills.
- d2. Develop capability of teamwork and collaborative behaviors
- d3. work independently and in teams.
- d4. Develop critical thinking, problem solving abilities and creativity.
- d5. use the internet to perform tasks.

VI. Course Contents Distribution

Weak.	Course Topics	Teaching Hours	
		Lec.	Tut.
1	<ul style="list-style-type: none"> ➤ introduction <ul style="list-style-type: none"> a. What is Statistics? b. Branches of statistics c. The difference between population and sample d. Types of data 	3	1
2	<ul style="list-style-type: none"> ➤ Graphical presentation and frequency table for qualitative data: <ul style="list-style-type: none"> a. Frequency table. b. Relative frequencies c. Bar chart. 	3	1
3	<ul style="list-style-type: none"> ➤ Graphical presentation and frequency table for quantitative data: <ul style="list-style-type: none"> a. Frequency table. b. Relative frequencies c. Histogram. 	3	1
4	<ul style="list-style-type: none"> ➤ Measures of location <ul style="list-style-type: none"> a. Mean. b. Mode. c. Median. 	3	1

Weak.	Course Topics	Teaching Hours	
		Lec.	Tut.
5	<ul style="list-style-type: none"> ➤ Measures of Dispersion <ul style="list-style-type: none"> a. Range b. Variance and Standard deviation c. Coefficient of variation. 	3	1
6	<ul style="list-style-type: none"> ➤ Quiz5 ➤ Measures of relative standing: <ul style="list-style-type: none"> a. First quartile b. Second quartile c. Third quartile. d. Inter-quartile range (IQR) 	3	1
7	<ul style="list-style-type: none"> ➤ Revision ➤ Exercises 	3	1
8	Mid Term exam		
9	<ul style="list-style-type: none"> ➤ Measures for grouped data <ul style="list-style-type: none"> a. Mean. b. Variance and Standard deviation c. Coefficient of variation. 	3	1
10	<ul style="list-style-type: none"> ➤ Consumer price index <ul style="list-style-type: none"> a. Laspeyr prices index b. Paasche prices index c. Fisher's prices index 	3	1
11	<ul style="list-style-type: none"> ➤ Probabilities <ul style="list-style-type: none"> a. What is probability? b. Rules of computing probabilities: <ul style="list-style-type: none"> ▪ <i>Addition rule</i> ▪ <i>Multiplication rule.</i> ▪ <i>Conditional probabilities.</i> 	3	1
12	<ul style="list-style-type: none"> ➤ Discrete probability distributions <ul style="list-style-type: none"> a. probability distributions b. the expected value c. Variance and Standard deviation d. Coefficient of variation. e. The Binomial Distribution ➤ Continuous probability distributions <ul style="list-style-type: none"> a. The Normal Distribution b. The standard Normal Distribution 	3	1
13	<ul style="list-style-type: none"> ➤ Correlation <ul style="list-style-type: none"> a. Correlation between two quantitative variables. b. Correlation between two qualitative variables. 	3	

Weak.	Course Topics	Teaching Hours	
		Lec.	Tut.
14	Revision and General quiz	3	
15-16	Final Exam		

VII. Course Matrix Content

Teaching and Learning Methods	Selected Methods	Course ILOs			
		Knowledge and Understanding Skills	Intellectual Skills	Practical / Professional Skills	General and Transferable Skills
Interactive Lectures	√	√	√		√
Discussion	√	√	√		√
Brainstorming	√	√	√		√
Case study					
Problem Solving	√	√	√	√	√
Self-Learning: workshops- Projects - Research –Reports – assignments – presentations	√	√	√	√	√
hybrid (Blended) education (if applied)					
Modeling – simulation – role play					
Demonstrations				√	√
Practical (lab) / applications					
Asynchronous Learning (PDF, PowerPoint, Lecture videos)	√	√	√		

VIII. Teaching and learning methods for special needs:

extra lecture during office hour - Asynchronous Learning (PDF, PowerPoint, Lecture videos)

IX. Assessment Methods – ILOs Matrix

Assessment Methods		Course ILOs			
		Knowledge and understanding	Intellectual Skills	Practical / Professional Skills	General and Transferable Skills
Class Works	Individual and Group Assignments	a1-a2	b1	c1-c5	d1-d4
	Tasks and Reports	a2-a4	b1-b2	c1-c9	d1-d3
	Quizzes	a1-a3	b1-b2	c1-c8	-
	Mid term	a1-a2	b1-	c1-c5	-
	Final Exam	a1-a4	b1-b2	c1-c11	-

X. Grade and weight of assessments

Assessment Methods		Assessment Grades	Weight %
Class Work	Individual and Group Assignments	10	10%
	Participation (Tasks, project, Reports)	10	10%
	Lab Test	-	
	Quizzes	10	10%
Mid-term		20	20%
Sub-Total		50	50%
Final Exam		50	50%
Total		100	100%

XI. References

Essential Textbooks	Christian Heumann, Michael Schomaker, Shalabh(2023): Introduction to Statistics and Data Analysis With Exercises, Solutions and Applications in R. springer, USA.
Course Notes	Lecture slides are available on the Students Learning Management System (Moodle).
Extra Recommended Books	Douglas Lind, William Marchal, and Samuel Wathen (2012): Statistical techniques in Business and Economics, 15 th edition., McGraw-Hill, Irwin.
Online Web Sites	None
Others (Specify)	None

XII. Facilities required for teaching and learning

Facility	Lecture	Class	Lab	Admin
White Board	√	√		
PC/Laptop	√	√		
Data-Show	√	√		
Laser Pointer				
Internet				
Printer	√			
Copier	√			
McGraw-Hill Connect				
Moodle	√			
Zoom				
Software Packages	√			
Laboratories				

Course coordinator	Head of the Department
Name: Dr. Samah Abo-elhadid	Name: Prof.ALTahra ELSayed Hemaya
Signature: Samah Abo-elhadid	Signature: ALTahra ELSayed Hemaya
Date: 10/2023	Date: 10/2023

Course Specification 2023/2024

I. Basic Information

Course Code	HM.002	Course Name	Russian language 2		
Level/ Semester	2 /2	Specialization	All		
Department Offering the Course	All				
Credit Hours	Credit Hours				
	Total Credit Hours	Theoretical	Tutorial	Laboratory	
		2	2	-	-
	Contact Hours	Contact Hours			
		Theoretical	Tutorial	Laboratory	
		2	2	-	-
	Course Prerequisite(s)	Russian language 1			
Approval Date of course Specification	10 /2023				

II. Course Contents

This course aims to provide students with knowledge of the basic lexical and grammatical constructions as well as communication skills in the Russian language elementary level.

III. Course Aims

Upon successful completion of the course, students will acquire knowledge and skills in the Russian language elementary level.

IV. Program ILOs Covered by the Course

Program ILOs Covered by the Course			
Knowledge and Understanding Skills	Intellectual Skills	Practical / professional Skills	General and Transferable Skills
	I2	P3	G2

V. Course Intended Learning Outcomes (ILOs)

The Intended Learning Outcomes (ILOs) are listed under four headings:

a. Knowledge and Understanding

On completing the course, the student should be able to:

- a1. Describe how to build own statements, grammatically and lexically correct
- a2. Express verbally texts they have read or listened to with the required level of details.

b. Intellectual Skills

On completing the course, the student should be able to:

- b1. Develop thinking skills, memory abilities and ability to focus.

c. Practical / Professional Skills

On completing the course, the student should be able to:

- c1. Use in the verbal form certain types of speech intentions in accordance with the norms of Russian and speech etiquette.
- c2. Develop their own oral or written texts, composed of coherent, logical, grammatically correct statements, constructed in accordance with a given communicative guideline.
- c3. Employ dictionaries.

d. General and Transferable Skills

On completing the course, the student should be able to:

d1. Communicate and participate in everyday situations within elementary level of language proficiency.

VI. Course Contents Distribution

Week	Course Topic	Teaching Hours	
		Lec.	Tut.
1	<p>The adjective: singular and plural forms. Adjective antonyms. Adjectives for quality designating.</p> <ul style="list-style-type: none"> Use in the verbal form certain types of speech intentions in accordance with the norms of Russian and speech etiquette. Develop their own oral or written texts, composed of coherent, logical, grammatically correct statements, constructed in accordance with a given communicative guideline. Express verbally texts they have read or listened to with the required level of details. 	2	-
2	<p>Interrogative words: «какой? какая? какое? какие? Adjectives for color designating,</p> <ul style="list-style-type: none"> Use in the verbal form certain types of speech intentions in accordance with the norms of Russian and speech etiquette. Develop their own oral or written texts, composed of coherent, logical, grammatically correct statements, constructed in accordance with a given communicative guideline. Express verbally texts they have read or listened to with the required level of details. 	2	-
3	<p>Verbs: 1st conjugation groups present tense.</p> <ul style="list-style-type: none"> Describe how to build own statements, grammatically and lexically correct Express verbally texts they have read or listened to with the required level of details. 	2	-

Week	Course Topic	Teaching Hours	
		Lec.	Tut.
	<ul style="list-style-type: none"> Develop thinking skills, memory abilities and ability to focus. Use in the verbal form certain types of speech intentions in accordance with the norms of Russian and speech etiquette. Develop their own oral or written texts, composed of coherent, logical, grammatically correct statements, constructed in accordance with a given communicative guideline. Communicate and participate in everyday situations within elementary level of language proficiency. Employ dictionaries 		
4	<p>Personal pronouns in The Accusative case.</p> <ul style="list-style-type: none"> Describe how to build own statements, grammatically and lexically correct Express verbally texts they have read or listened to with the required level of details. Develop thinking skills, memory abilities and ability to focus. Use in the verbal form certain types of speech intentions in accordance with the norms of Russian and speech etiquette. Develop their own oral or written texts, composed of coherent, logical, grammatically correct statements, constructed in accordance with a given communicative guideline. Communicate and participate in everyday situations within elementary level of language proficiency. 	2	-
5	<p>Interrogative word to subject.</p> <ul style="list-style-type: none"> Describe how to build own statements, grammatically and lexically correct. Use in the verbal form certain types of speech intentions in accordance with the norms of Russian and speech etiquette. Communicate and participate in everyday situations within elementary level of language proficiency. 	2	-

Week	Course Topic	Teaching Hours	
		Lec.	Tut.
6	<p>Question to the verb.</p> <ul style="list-style-type: none"> Describe how to build own statements, grammatically and lexically correct. Use in the verbal form certain types of speech intentions in accordance with the norms of Russian and speech etiquette. Communicate and participate in everyday situations within elementary level of language proficiency. 	2	-
7	<p>Verbs: «называться» vs «звать» in constructions: «кого зовут как» / «что называется как».</p> <ul style="list-style-type: none"> Describe how to build own statements, grammatically and lexically correct Express verbally texts they have read or listened to with the required level of details. Develop thinking skills, memory abilities and ability to focus. Use in the verbal form certain types of speech intentions in accordance with the norms of Russian and speech etiquette. Develop their own oral or written texts, composed of coherent, logical, grammatically correct statements, constructed in accordance with a given communicative guideline. Communicate and participate in everyday situations within elementary level of language proficiency. 	2	-
8	Mid-Term exam		
9	<p>Personal pronouns in The Genitive case in designation of possession of object. Construction: «у меня есть ...»</p> <ul style="list-style-type: none"> Describe how to build own statements, grammatically and lexically correct Develop thinking skills, memory abilities and ability to focus. Use in the verbal form certain types of speech intentions in accordance with the norms of Russian and speech etiquette. 	2	-

Week	Course Topic	Teaching Hours	
		Lec.	Tut.
	<ul style="list-style-type: none"> Develop their own oral or written texts, composed of coherent, logical, grammatically correct statements, constructed in accordance with a given communicative guideline. Communicate and participate in everyday situations within elementary level of language proficiency. 		
10	<p>Verbs: 2nd conjugation groups present tense.</p> <ul style="list-style-type: none"> Describe how to build own statements, grammatically and lexically correct Express verbally texts they have read or listened to with the required level of details. Develop thinking skills, memory abilities and ability to focus. Use in the verbal form certain types of speech intentions in accordance with the norms of Russian and speech etiquette. Develop their own oral or written texts, composed of coherent, logical, grammatically correct statements, constructed in accordance with a given communicative guideline. Communicate and participate in everyday situations within elementary level of language proficiency. Employ dictionaries 	2	-
11	<p>Adverbs: «хорошо; по-русски», special question to adverb.</p> <ul style="list-style-type: none"> Describe how to build own statements, grammatically and lexically correct Develop thinking skills, memory abilities and ability to focus. Communicate and participate in everyday situations within elementary level of language proficiency. Employ dictionaries 	2	-
12	<p>The Prepositional case in designation of place for nouns of all gender in singular form. Interrogative question: «где».</p> <ul style="list-style-type: none"> Describe how to build own statements, grammatically and lexically correct 	2	-

Week	Course Topic	Teaching Hours	
		Lec.	Tut.
	<ul style="list-style-type: none"> Express verbally texts they have read or listened to with the required level of details. Develop thinking skills, memory abilities and ability to focus. Develop their own oral or written texts, composed of coherent, logical, grammatically correct statements, constructed in accordance with a given communicative guideline. Communicate and participate in everyday situations within elementary level of language proficiency. 		
13	<p>Conjugation of verbs: «жить, работать, учиться». Some professions and their job places.</p> <ul style="list-style-type: none"> Express verbally texts they have read or listened to with the required level of details. Develop thinking skills, memory abilities and ability to focus. Develop their own oral or written texts, composed of coherent, logical, grammatically correct statements, constructed in accordance with a given communicative guideline. Communicate and participate in everyday situations within elementary level of language proficiency. 	2	-
14	<p>Prepositions «в», «на» and peculiarities of their usage with certain nouns: «на работе, на уроке»</p> <ul style="list-style-type: none"> Express verbally texts they have read or listened to with the required level of details. Develop thinking skills, memory abilities and ability to focus. Develop their own oral or written texts, composed of coherent, logical, grammatically correct statements, constructed in accordance with a given communicative guideline. Communicate and participate in everyday situations within elementary level of language proficiency. 	2	-
15-16	Final Exam		

VII. Course Matrix Content with ILOs

Main Topic	Course ILOs Covered by Topic (By ILO Code)			
	K.U.	I.S	P.P.S.	G.T. S
The adjective: singular and plural forms. Adjective antonyms. Adjectives for quality designating.	a1		c1,c2	
Interrogative words: «какой? какая? какое? какие? Adjectives for color designating	a1		c1,c2	
Verbs: 1 st conjugation groups present tense.	a1,a2	b1	c1,c2,c3	d1
Personal pronouns in The Accusative case.	a1,a2	b1	c1,c2	d1
Interrogative word to subject.	a1		c1	d1
Question to the verb.	a1		c1	d1
Verbs: «называться» vs «звать» in constructions: «кого зовут как» / «что называется как».	a1, a2	b1	c1,c2	d1
Personal pronouns in The Genitive case in designation of possession of object. Construction: «у меня есть ...»	a1	b1	c1,c2,c3	d1
Verbs: 2 nd conjugation groups present tense.	a1,a2	b1	c1,c2,c3	d1
Adverbs: «хорошо; по-русски»	a1	b1	c3	d1
The Prepositional case in designation of place for nouns of all gender in singular form. Interrogative question: «где».	a1,a2	b1	c2	d1
Conjugation of verbs: «жить, работать, учиться». Some professions and their job places.	a1,a2	b1	c2	d1
Prepositions «в», «на» and peculiarities of their usage with certain nouns: «на работе, на уроке»	a1,a2	b1	c2	d1
<ul style="list-style-type: none"> • K.U.: Knowledge and Understanding • I.S: intellectual skills. • P.P.S.: Practical / Professional Skills. • G.T. S: General and Transferable Skills. 				

VIII. Teaching and Learning Methods

Teaching and Learning Methods	Selected Methods	Course ILOs			
		Knowledge and Understanding Skills	Intellectual Skills	Practical / Professional Skills	General and Transferable Skills
Interactive Lectures	√	√	√		√
Discussion					
Brainstorming					
Case study					
Problem Solving					
Self-Learning: workshops- Projects - Research –Reports – assignments – presentations	√	√	√		√
hybrid (Blended) education (if applied)					
Modeling – simulation – role play					
Demonstrations					
Practical (lab) / applications					
Asynchronous Learning (PDF, PowerPoint, Lecture videos)	√	√	√		

IX. Teaching and Learning Methods for special needs:

Office Hours – Extra Lectures – Asynchronous Learning – Academic Advisor.

X. Assessment Methods – ILOs Matrix

Assessment Methods		Course ILOs			
		Knowledge and understanding	Intellectual Skills	Practical / Professional Skills	General and Transferable Skills
Class Works	Individual and Group Assignments	a1,a2	b1	c2,c3	
	Participation	a1,a2	b1	c1,c2	d1
	Quizzes	a1,a2	b1	c1,c2	d1
written	Mid term	a1,a2	b1	c1,c2	d1
	Final Exam	a1,a2	b1	c1,c2	d1

XI. Grade and weight of assessments

Assessment Methods		Time	Assessment Grades	Weight %
Class Work	Individual and Group Assignments	All over the semester	10	10%
	Participation		10	10%
	Lab Test	-	-	-
	Quizzes	All over the semester	10	10%
Mid-term		Week 8	20	20%
Sub-Total			50	50%
Final Exam		Weeks 15-16	50	50%
Total			100	100%

XII. References

Course notes	Book “Russian language 2 2024-2025, ERU, Cairo 2024; The methodology was developed on the principles of the leading educational universities of Russia teaching Russian as a foreign language, taking into account the number of academic hours at ERU.
Essential textbooks	
Extra recommended books	Dictionaries.
Online Web Sites	www.russianforeveryone.com, www.russianlessons.net, www.masterrussian.com.

XIII. Facilities required for teaching and learning.

Facility	Lecture	Class	Lab	Admin
White Board	√	√		
PC/Laptop	√	√		
Data-Show	√	√		
Laser Pointer				
Internet	√			
Printer				
Copier				
McGraw-Hill Connect				
Moodle	√			
Zoom				
Software Packages				
Laboratories				

Course coordinator	Head of the Department
<i>Name: Dr. Mohamed Saber</i>	<i>Name: Prof. Makarem Elghamry</i>
<i>Signature: Mohamed Saber</i>	<i>Signature: Makarem Elghamry</i>
<i>Date: 10/2024</i>	<i>Date: 10/2024</i>